

Cyngor Tref Llanandras a Norton PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 20TH JUNE 2018 AT THE SHIREHALL, BROAD STREET, PRESTEIGNE

Present: Cllrs. C. Kirkby MBE (Mayor), T. Owens (Deputy Mayor), B. Baynham, R. Bennett, R. Bamford, S. Dixon, P. Linnett, N. Rogers, F. Preece, D. Edwards, C. Ruby, J. Wilding.

Apologies: Cllr. L. Veary.

In Attendance: Mrs T. Price, Town Clerk, Members of the public.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal: None.

Personal and Prejudicial:

Cllr. Kirkby, business association (mother of applicant is tenant of property), amended information for planning application P/2018/0343.

Cllr. Kirkby, close friendship with father of applicant, Pre Planning Consultation for pullet rearing shed, Old Impton, Norton.

Cllr. Bennett, supplier of service, Installation of Christmas Lights 2018, Norton

Cllr. Owens, close friendship with father of applicant, Pre Planning Consultation for pullet rearing shed, Old Impton, Norton.

Cllr. Preece, former employee, Future of Radnorshire Arms, Presteigne.

Cllr. Rogers, close friendship with applicant, Pre Planning Consultation for pullet rearing shed, Old Impton, Norton.

Cllr. Wilding, father of applicant, Pre Planning Consultation for pullet rearing shed, Old Impton, Norton.

Due to the large number of public present the first part of the meeting was held in the Courtroom.

Cllrs. Wilding, Owens, Rogers and Kirkby left the room for the duration of the speech by Mr. R. Wilding and for item 3476(1).

Cllr. Baynham assumed the Chair. She reminded members of the public that they were not allowed to speak and that the development was still at the pre planning stage with a formal planning application to be made in the future.

Members then heard from Mr. Richard Wilding who provided information on the pre planning consultation for a pullet rearing shed at Old Impton. Mr. Wilding presented a number of key facts on the development and answered Member's questions on manure management, traffic movements, possible smell, service life of the propose building and the implications for a private water supply on adjacent land. He also supplied a fact sheet containing key points on the development.

MIN 3476 PLANNING

(1) Pre Planning Application Consultation: Erection of a poultry pullet rearing unit and silos and associated works at Land at Old Impton Farm, Norton: Following discussion it was agreed that the following comments be put to the Planning Agent with a request for further information:

- A private water supply to Norton Manor Park runs from near to the applicant's land and close to where manure will be spread. Possible contamination is a concern that needs addressing.
- The site will be reached via a sharp turn into Mynd Lane in the centre of Norton and the Town Council would like more detail on vehicle movements and implications for Norton

village. The Knighton side of the village is reached via a dangerous pinch point at the crest of the bank and vehicle movements from this direction are therefore of particular concern.

Cllrs. Wilding, Rogers and Owens returned to the room.

The meeting then removed to the usual room.

(2) The following planning applications were considered:

P/2018/0343, Grid Ref: 331271.88 263962.78 for Full: Erection of a warehouse and office building, construction of a boundary fence, and all associated works at Land at Broadaxe, Presteigne. Amended Plans: Resolved no objection be made.

Cllr. Kirkby returned to the room.

P/2018/0554, Grid Ref: 331776/264521 for Full: Change of use of land for the siting of a key worker residential mobile home and all associated work at The Fold, Presteigne. Resolved that whilst having no objection in principle to a temporary agricultural worker mobile home Members felt that the site selected was not suitable and that the unit should be sited immediately adjacent to the farm buildings (to facilitate access to the livestock concerned) not adjacent to the existing residential properties. Members also asked that the Planning Office be made aware that the site is presently situated behind a padlocked gate (blocking a footpath currently subject to a DMMO application). This was a concern to the Town Council because of the lack of easy/urgent access for emergency services to the proposed residential unit beyond that gate and needs to be addressed.

(3) Planning Application Decisions – None this month.

(4) Consultation on Consolidation of the Town and Country Planning (Use Classes) Order 1987 and Town and Country Planning (General Permitted Development) Order 1995: Agreed to re-form the LDP Working Group to review this consultation and report back to the July meeting. Working Group to be comprised of Cllrs. Baynham, Bamford, Rogers and Edwards.

(5) Advance Notice of Further Consultation on LDP -Supplementary Planning Guidance: The draft documents would be available on 11th July. To be reviewed by the LDP Working Group and a report to be made to the July meeting.

MIN 3477 APPROVAL OF MINUTES

The Minutes of both the Annual and Ordinary meetings on 16th May, 2018 were approved without amendment. The Chairman then duly signed the Minutes.

MIN 3478 CLERK'S REPORT/UPDATE

(1) Active Travel Route: Cllr. Kirkby reported that the opening of the new route had been well attended with pupils from both Schools and that former Councillor, Hilary Marchant and her daughter Stephanie had also attended. Both had worked hard on the development of the project. Cllr. Kirkby also noted an additional benefit with the use of the route by wheelchairs.

(2) Reporting of Dog Fouling: The link to the County Council website had been circulated. The Clerk would do so again as a reminder.

(3) Wood Chips, Skateboard Park: Cllr. Kirkby thanked those that had helped spread the wood chips.

(4) Mobile Phone mast, Norton: Still not yet working.

(5) Business Breakfast, Knighton: Those that had attended felt that not many business people had attended.

(6) Letter to Competition and Markets Authority re Countrywide: No reply as yet. Clerk would chase.

(7) Outdoor Gym Grant Application: Application submitted and decision awaited.

(8) External Audit: Papers submitted.

(9) Youth Matters Report: Cllr. Veary to report to July meeting.

(10) Conference Report: Cllr. Veary to report to July meeting.

MIN 3479 FINANCE

(1) Donations: The following donations were approved:

Presteigne Youth Project	£1000.00 (precepted)
Powys Citizens Advice Bureau	£100.00 (precepted)
The Samaritans (Brecon & Radnor)	£100.00 (precepted)

Presteigne Guides	£50.00 (precepted)
Presteigne Brownies	£50.00 (precepted)
Presteigne Rainbows	£50.00 (precepted)

In addition it was agreed to make a £50 donation to the Fire Fighters Charity to support the current fund raising efforts from Presteigne Fire Fighters.

The Fire-Fighter's Charity £50.00.

The letters of thanks from PACDG, Presteigne Memorial Hall, Wales Air Ambulance, Warden Guardian Foundation, Presteigne Colts Football and East Radnorshire Day Centre were noted.

(2) Payments: The following payments were confirmed:

NEST (direct debit)	£76.60
Mrs T.A. Price	£1325.25
HM Revenue and Customs	£517.24
Playdale Playgrounds Ltd (gravity bowl)	£598.97
Clira Ltd (legionella course)	£60.00
Presteigne Building Supplies	£7.13
Presteigne Building Supplies	£7.27 MEADOW ACCOUNT
C. Kirkby (Mayor's Allowance 1 st payment)	£550.00
N. Close	£18.74
Lyreco (office goods)	£9.34
Presteigne Memorial Hall (hire for pop in session)	£25.00
Information Commissioner (direct debit)	£35.00
Beaumont Electrical Services (socket Wilson Terrace)	£110.40
T. Lloyd John (cleaning services)	£649.30
EDF Energy (electricity account)	£22.66 MEADOW ACCOUNT
N. Close	£237.50 MEADOW ACCOUNT
Roy Price (harrowing of Meadow x 2)	£180.00 MEADOW ACCOUNT
Highground Maintenance Ltd (grass cutting)	£278.92 MEADOW ACCOUNT
JHA Price & Sons (repairs to fence)	£163.20 ALLOTMENT ACCOUNT

(3) Budget Update to end of June: Members had all received a copy of the budget update. Spending was in line with that expected.

(4) Receipt: The following receipt was noted:

HMRC (VAT Refund part) £758.86

(5) Bank Transfers: The following bank transfers were approved –

Treasurer Account to Meadow Account (VAT refunded)	£690.26
Treasurer Account to Allotment Account (VAT Refunded)	£68.60

MIN 3480 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) PACDG: There was no formal report this month. Cllr. Kirkby suggested that in future Cllr. Ruby, as the Town Council's representative, make a verbal report to meetings rather than Council receiving a written report. This would be in line with the procedure for other organisations and was agreed.

(2) Welsh Water –

Odour Issues High Street Update: The Clerk reported that she had spoken again to Welsh Water and the cctv investigation was now complete and no problems had been found. The odour loggers had now been removed and it would take around ten days for the data to be analysed. A possible cause was the new development at Knighton Road and this possibility was still being investigated. As a last resort carbon filters could be installed.

Sewage System Capacity in Presteigne and Norton: Cllr. Kirkby reported that in an email from Willsgrove Developments (Kayes Site) it appeared that Welsh Water was not giving developers the same assurances on the proposed increase in capacity as it was to the Town Council. It was agreed that he write to the Managing Director of Welsh Water asking for an explanation and also asking that the planned upgrade take place early in the 2020-25 plan. Members also expressed concern that sewage was being transported in from Titley for treatment.

(3) Plastic Free Powys: The initial meeting for Plastic Free Presteigne would take place on 27th June. Cllrs. Baynham and Dixon would attend to represent the Town Council.

(4) Recycling Information: The Clerk had contacted the recycling section at the County Council and the response had been very positive. Leaflets would be sent to the Library and representatives of the Section would hopefully attend future events in the town, starting with a visit to the Farmer's Market. The original complainant (made at a Council Surgery) had been sent a letter containing all the information available.

(5) Dog Bag Dispenser Information: Deferred for detailed consideration by the Sites and Buildings Committee.

(6) Defibrillator: Cllr. Baynham reported that £1180 had been collected by the Royal Oak towards an additional defibrillator to be sited in the High Street with part of this money being raised by the Presteigne Golf Society. A £100 remained from the previous Awards for All grant and permission had been given for this to be used towards additional equipment. The Clerk was asked to write to the Royal Oak to thank the proprietors for all their fund-raising efforts both for the defibrillator and for the area in general.

A letter of thanks also to be written to the Golf Society.

(7) Possible Speed Limit, Rockbridge: There had been no real progress on this issue although the County Council had agreed to look into it again. The Clerk would remind the Officer and also ask why the introduction of a speed limit was proving so difficult when many roads in Herefordshire and Gloucestershire had them, both for small settlements and on difficult stretches of road in open countryside.

(8) Idling Buses, John Beddoes Campus: As discussed at the May meeting the Clerk had written to the local bus company providing most of the school transport in Presteigne. She had followed this up with a telephone call but as yet there had been no response. She had also been in contact with the School which had responded positively and asked the other operator to turn his engine off.

(9) Other Highway Matters –

- Warden Close Sign damaged and needing repair: Cllr. Baynham had reported.
- Mynd Road Sign Damaged: Clerk and Cllr. Baynham to report.
- Overgrown Trees, Warden/By Pass: Cllr. Preece to get more information.

MIN 3481 NORTON

(1) Additional Notice Board: Cllr. Ruby felt that a further notice board was needed on the verge outside Corte Cottage. Other Norton Members felt that there were already several boards in the village and one at Norton Manor and that a further one was not needed. The Clerk was asked to check with Mr. Close to see if the doors could be removed from the existing board opposite and moved to the opposite side of the road. Cllr. Ruby would meet Mr. Close on site if needed.

(2) Bus Shelter: Cllr. Edwards had been approached by a resident about siting a bus shelter in Norton. Members considered possible sites but could not identify one that was suitable. Cllr. Baynham stated that the County Council presently had no monies for bus shelters. It was agreed that initially a site needed to be found and Cllr. Edwards agreed to explore this further.

(3) Speeding through Village: Cllr. Edwards was in discussions with PCSO Miranda Whateley about setting up a community speed awareness scheme to tackling concerns over speeding vehicles.

Cllr Bennett left the room for the following item.

(4) Christmas Lighting: Cllr. Wilding reported that following many attempts to meet with the supplier for the Presteigne lights the contractor had now indicated that he did not wish to take on any more work in the area. The Clerk had discussed possible lighting in Norton with contractors at conference and none would consider such a small project. Cllr. Bennett had been approached and had agreed to supply, erect and maintain Christmas lights in Norton church yard for one month, to include trees as directed and the Church porch, to dismantle as directed and clean up site at a cost of £200. Start date and end date to be mutually agreed. Members agreed that this was a very reasonable cost and as other quotes could not be obtained it was agreed to confirm the order with Cllr. Bennett.

Cllr. Bennett returned to the room.

(5) Norton Church Progress Report: Cllrs. Wilding and Edwards reported on progress to date. The Church was expected to be declared redundant over the coming months but a lease to a community group would be considered. The building would be deconsecrated but could still be used for funerals with weddings only with a dispensation from the Bishop. If leased to the community the building would have to work as a community space with a toilet and kitchen and some pews removed. Cllr. Wilding indicated that if the project was to go ahead it would need financial support from the Town Council. Cllr. Kirkby asked that figures be produced for consideration under new projects for 2019-20 in December.

MIN 3482 SITES AND BUILDINGS COMMITTEE

(1) Public Conveniences:

- Clerk had attended legionella awareness training.
- Quote for regular legionella checks etc: To be discussed at the Sites and Buildings Committee.
- Date for repaint yet to be confirmed.

(2) Allotments:

- Site Visit and Condition of Plots: One plot remained only part tended despite contact in the early Spring on the matter. Members agreed that a further letter be sent giving the tenant three months to tidy the plot and advising that if nothing was done the Council would have to consider ceasing the tenancy.
- Allotment Association: Cllr. Linnett and the Clerk had met with the Association to discuss its future. The Association Committee was having difficulty collecting memberships/insurance fees and was considering whether to continue operation. An email had been sent to current tenants by the PNAA explaining the situation and asking if they wanted the Association to continue.
- Strimming of Visibility Splay: Thanks to Cllr. Bennett.
- Potholes, Car Park Entrance: Cllr Wilding had yet to look at these.
- Notice Board, Allotment Car Park: Members felt the cost for a complete refurbishment was too expensive and the Clerk was asked to arrange for a new back piece of oriented strand board to be put on the existing posts.

(3) Meadows:

- Community Building Update: Planning permission granted. Grant applications all submitted.
- Inspections: Thanks was given to those who carried out inspections of the Meadows etc during the absence of Mr. Close.
- Damage from Mowers at Skateboard Park: The grass cutting contractor denied having caused any damage although no other vehicles had been on site. The damage was minor and had been repaired by Mr. Close.
- Grass cutting of car park field: Cllr. Kirkby to arrange for Francis Jones to cut and chop the grass before the Carnival.

(4) Wilson Terrace Play Area: The gravity bowl purchased with a Tesco Bags of Help grant was yet to be fitted by the County Council

(5) Warden: Cllr. Kirkby was pleased to report that the site had been awarded Green Flag status and asked that a letter of thanks and congratulation be sent to Mrs H. Lewis and all the members of the Warden Guardians Foundation for all their hard work.

MIN 3483 CORRESPONDENCE/GENERAL ITEMS

(1) One Voice Wales Brecon and Radnor Area Committee Meeting: Minutes from 2nd February: Noted.

(2) Use of Gazebos by Groups not based within PNTC area: Agreed that the gazebos be for use by Presteigne and Norton Town Council area groups only although those Groups may take outside the area.

(3) Pop In Session: Low attendance but forms had been completed by each of the members of the John Beddoes campus School Council and these would be analysed so that action could be taken. The Clerk agreed to summarise the responses and circulate to Members.

(4) Introduction of Council Newsletter: Deferred to July meeting.

(5) Need to appoint Data Protection Officer and possible need for Members to register with ICO: The Clerk reported that a late amendment to the Data Protection Act had removed the need for Town and Community Councils to appoint a Data Protection Officer although this might still be considered to be good practice. It was agreed not to appoint an External Data Protection Officer at present but to keep the situation under review. In addition recent training by the County Council had mentioned the possibility that individual Members might need to register with the Information Commissioner. Guidance was awaited.

(6) Consultation on Diversity in Local Government: Cllr. Baynham to complete.

(7) Presteigne Doctor's Surgery Report by Cllr. Baynham: Cllr. Baynham reported that Red Kite would no longer be managing the Surgery from 23rd Juy and the Practice would then be back under the direct control of the Health Board. She was to meet the Commissioning Manager in the next two weeks to discuss the situation.

(8) PCC Consultation: Home to School/College Transport Policy: Cllr. Preece had reviewed the document and highlighted a number of changes. Members had questions on the definition of part time due to concerns that apprentices would be affected. They also asked that the situation with regard to John Beddoes Campus pupils continuing to Newtown Sixth Form feeling that this transport should be free. The Clerk agreed to ask these questions and to report back to the July meeting when final comments would be agreed.

(9) ATM Station Road: The repair had been due to take place on 20th June. The Clerk would follow up to see why this had not occurred as planned.

Cllr. Preece left the room for the duration of the following item.

(10) Future of Radnorshire Arms: Members were very concerned at the various reports circulating in the town. It was agreed that the Clerk write to Welsh Government and the police to ask if the matter was being investigated. She would also contact both Knighton and Wigmore Group Councils to suggest working together and sharing information.

Cllr Owens would contact the previous owners to ask for information on the new owners.

Cllr. Preece returned to the room.

(11) Judge's Lodgings: Cllr. Kirkby reported that a £120,000 grant had been obtained for the building.

MIN 3484 TOWN COUNCIL SURGERY

(1) Report on June Surgery: The majority of comments were about the future of the Radnorshire Arms. Other matters raised were –

- Need to clean the pavements Broad Street and Offas Green: Cllr. Baynham and the Clerk would chase this at the end of the Summer so it could be attended to before the Autumn.
- Grass in gutters, Wills View: Cllr. Baynham had reported this.

(2) Arrangements for July Surgery: Cllrs. Owens and Preece to attend.

MIN 3485 COUNTY COUNCILLOR'S REPORT

Items noted were –

Condition of Cemetery: Cllr. Baynham had received a complaint about the grass cutting and had reported this to the County Officer responsible.

Electric Vehicle Charging Points: Cllr. Baynham had requested two points for the town when the grant money received by the County Council was allocated.

Other Matters: Due to time constraints a written report would be circulated after the meeting.

MIN 3486 DEVOLVED SERVICES

(1) Assembly Rooms Building: Cllr. Kirkby reported that the County Council had allocated £100,000 to spend on the building, £10,000 of which was for the library area. The County Council had approached the Town Council to see if it would commission and oversee the works. Problems with reclaiming VAT and accounting implications meant that this was not possible, although the Town Council could arrange the work etc payment would need to be made by the County Council.

MIN 3487 URGENT BUSINESS INFORMATION

(1) Vintage Sports Car Rally: Cllr. Preece reported that she was arranging a Saturday evening meal at the Memorial Hall and looking for accommodation for those that had booked at the Radnorshire Arms.

The meeting closed at 10.08 pm