

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 21ST JANUARY 2015
AT THE SHIREHALL, BROAD STREET, PRESTEIGNE

Present: Cllrs. C. Kirkby MBE (Mayor), J. Tennant-Eyles (Deputy Mayor), G. Banks, Ms B. Baynham, Ms. N. Humphreys, Ms. H. Marchant, J. Matthews, H. Owens, Ms. F. Preece, B. Price, P. Robinson, P. Smith, J. Wilding.

Apologies: None.

In Attendance: Mrs T. Price, Town Clerk; one member of the public.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal:

Cllr. G. Banks, Cabinet member of Powys County Council: re any County Council Matter

Cllr. Ms B. Baynham, related to current post holder toilets: re transfer of additional public conveniences, Presteigne Carnival Committee Member: re grant to Carnival

Cllr. C. Kirkby, company secretary Shirehall Museum Trust: re grant to Shirehall Museum Trust, Presteigne Carnival Committee Member: re grant to Carnival.

Cllr. H. Owens, trustee of Presteigne and Norton Community Support, trustee of Presteigne Shirehall Museum Trust: re grants to these two bodies.

Cllr. Ms. F. Preece, Presteigne Carnival Committee Member: re grant to Carnival.

Cllr. B. Price, Committee Member Norton Sports: re. precept item for community facility in Norton, grant to Norton Sports Committee (fireworks).

Cllr. J. Tennant-Eyles, Member of Chamber of Trade, Presteigne and Norton Community Trust and Presteigne Youth Project: re grants to these organisations.

Cllr. J. Wilding, Committee Member Norton Sports: re. precept item for community facility in Norton, grant to Norton Sports Committee (fireworks).

NB Dispensation from February 2013 applies to membership of clubs and charities

Dispensation dated September 2012 to speak not vote held by Cllr. Tennant-Eyles in respect of Chamber of Trade, Presteigne Festival, Presteigne Youth Project, Presteigne and Norton Community Trust.

Personal and Prejudicial:

Cllr. Ms. B. Baynham: applicant for planning permission P2015/0049: consideration of planning application, employee of East Radnorshire Day Centre: re. grant to East Radnorshire Day Centre.

Cllr. Ms. H. Marchant: employee of Presteigne Festival: re grant to Presteigne Festival.

Cllr. Ms. F. Preece: related to school crossing patrol employee: re. grant to school for crossing patrol

MIN 2916 MINUTES

The Minutes of the meeting of 17th December, 2014 were approved without amendment. The Mayor then duly signed the Minutes

MIN 2917 CLERK'S REPORT/UPDATE

(1) **Clerk's Report:** The Clerk's report was noted.

(2) **Tennis Courts:** The Clerk had been unable to contact the contractor and agreed to try again.

(3) **Street Lighting:** Cllr. Kirkby stated that he would pass the relevant light numbers to the Clerk as soon as possible.

(4) **Traffic Waiting Restrictions Review:** Cllr. Banks reported that he was unable to support the removal of the parking spaces opposite the Farmers Arms. Members pointed out that these two spaces would be moved to the top of Broad Street in place of the current disabled space there and which in turn would be moved to opposite the Farmer's Arms. There would be no loss in the number of available spaces and Members felt there would be less illegal parking with this proposed arrangement. They also reminded Cllr. Banks of the frequent issues caused by parking both in and adjacent to the space, in particular the difficulty for buses trying to turn from Broad Street. Cllr. Banks agreed to reconsider.

(5) **ROSPA Skateboard Area Inspection:** Cllr. Kirkby reported that he was still trying to obtain clarification from ROSPA.

(6) **Norton Litter Bins:** Members noted that there were presently no bins at the Penybont Depot for use in Norton but that the County Council were trying to obtain bins from another depot.

(7) **Faded Road Markings, Presteigne:** Members were pleased to note that the faded lining had been reported and would be redone and also that all the lining in Presteigne would be checked at the same time.

MIN 2918 FINANCE

(1) **Donations:** .

The request for a donation from Relate Cymru was considered. It was agreed not to donate at this time.

The letters of thanks from Knighton and Presteigne Leg Club, Bobath and the Warden Guardian Foundation were noted.

It was agreed that £100 would be put towards the replacement of the pump in Albert Square. An invoice would be submitted in due course.

(2) **Payments: to approve any payments –**

Mrs T. Price	£691.53
HMRC (income tax/employees and employers NI due on above)	£241.14
C. Kirkby (2nd payment Mayor's Allowance)	£500.00
T. Price (travel expenses)	£75.15
Powys County Council (access licence Eddie's Meadow)	£10.00 MEADOW ACCOUNT
N. Close	£33.00 MEADOW ACCOUNT
Viking (ink etc)	£128.34

(3) **Bank Balances:** The following bank balances as at 8th January were noted.

Money Manager	£15272.32	Treasurer	£34011.26
Meadow	£4476.10	Allotments	£874.16
Warden Reserve	£2957.16		

(4) **Receipts:** The following receipt was noted -
Powys County Council (final precept payment) £16450.80

MIN 2919 PLANNING

(1) Planning Applications:

P/2014/1235, full, construction of outdoor all-weather horse exercise arena (personal use) at **The Hill, Warden Road, Presteigne**. No objections raised.

Cllr. Ms. Baynham left the room for the consideration of the following item.

P/2015/0049 for householder, erection of two storey extension and associated works to existing house at **21 Kings Court, Presteigne**. No objections raised.

(2) **Local Development Plan Update:** Members noted that the consultation on the Deposit Draft was to be repeated in the summer of 2015.

(3) **One Voice Wales Planning Consultation Responses:** Noted.

MIN 2920 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) **Public Convenience Transfers:** Members confirmed that the Clerk was to proceed in arranging the transfer of the additional public conveniences to the Town Council. Further consideration would be given to whether the transfers would be freehold or leasehold. It was confirmed that for the first year a contract would be let for cleaning services rather than the Town Council employing its own cleaner. The Clerk asked that a decision on the awarding of the cleaning contract be made at the February meeting at which a full analysis of the submitted quotes would be provided. A meeting was to be held on site with the County Council on 22nd January to further inspect the buildings.

(2) **Presteigne Cemetery Possible Expansion:** Cllr. Banks reported that he had requested the production of a report for Cabinet on the situation on cemetery provision in Powys. Cllr. Kirkby felt that the matter should be progressed further (via land valuation/ground water surveys etc) in order to provide the Cabinet with more information when receiving the report. It was agreed that Cllr. Kirkby would contact the portfolio holder, Cllr. Powell to discuss the issue in detail and to press for such action. Concern was expressed by Members that the present cemetery had only a very limited number of spaces remaining and that something needed to be done urgently.

(3) **Community Led Plan:** There had been no progress on this and the County Council Officer had advised that the planned meeting on 4th February would need to be postponed.

(4) **Recycling Centre:** Members noted the letter of complaint received by both the Town Council and Cllr. Banks and the replies sent. Cllr. Tennant-Eyles reported that the Chamber of Trade was still considering taking over the site but that nothing had been agreed as yet. The Chamber of Trade would be discussing the matter at its February meeting.

(5) **Tree Protection Orders:** The reply from the County Council was noted and it was agreed that no further action would be taken.

(6) **Devolution of Services:** Members noted the report from the Clerk on the recent meeting in Welshpool to discuss possible clustering arrangements for Town/Community Councils. They agreed that the offer of the County Council to attend a Town Council meeting should be accepted and that the Mayor

and Clerk should also meet with Kington Town Council to discuss the handling of devolved services/buildings in Kington.

MIN 2921 CORRESPONDENCE/GENERAL ITEMS

(1) Future Trusteeship of Presteigne Memorial Hall: It was agreed that Cllr. Tennant-Eyles would talk to the Hall Committee over the possible transfer of trusteeship.

(2) Revised Opening Hours, Presteigne Library: Noted.

(3) Forthcoming One Voice Wales Area Meeting: No one was able to attend.

(4) Adopt a Kiosk: The Clerk confirmed that the kiosk had now been formally adopted and that the paint kit had been received. She was asked to ask the Norton Civic Society if it was still willing to paint the kiosk.

(5) Email from Cinnamon Trust : Noted.

(6) Oil Buying Club Letter: Details would be passed to Transition Town.

(7) Use of Meadow: Presteigne Carnival 18th July 2015
Presteigne and Norton Vintage Car and Motorcycle Show 19th June to 22nd June 2015.

Members agreed the two events but asked that the horse driving display (part of the Vintage Car Show) only take place if the ground was firm and no damage would be caused to the surface.

MIN 2922 TOWN COUNCIL SURGERIES

There had been no Surgery in January.

Cllrs. Kirkby and Ms. Preece agreed to attend the February Surgery.

MIN 2923 INFORMATION ITEMS

The items for information were noted.

MIN 2924 PRECEPT 2015/16 AND ASSOCIATED ITEMS

(1) Review of Clerk's Salary and Work Appraisal: Members received a report from Cllr. Tennant-Eyles on the annual appraisal of the Clerk's performance and concurred that they considered her to be an excellent Clerk and were pleased to note that she enjoyed her work with the council. They further considered the recommendation for an increase in the number of hours paid from 1st April 2015. It was agreed that from April the number of hours per month should be increased to 75.
The Town Clerk left the room for the duration of this item.

(2) Grant for Memorial Hall 2015/16: Members agreed that this should remain the same at £1500.

(3) New Projects 2015/16: The following new projects were approved –

Additional Toilet Blocks	£7000
Norton Traffic Scheme	£1500
Footpath along bypass/school field	£3200
Community Facility/Amenity, Norton	£500

(4) Training Courses for Clerk: It was agreed that the Clerk attend a Finance Seminar in March 2015 (£95 plus VAT) and the One Voice Wales/SLCC Joint Conference May 2015 (£69 plus VAT).

(5) Annual Grants/Donations: Accounts had been received from each organisation receiving over £250 and circulated to all Members. The following changes were made -

- The donation to BISYOC was removed for 2015/16 as there was no local event.
- The donation to Bobath was reinstated but at the lower amount of £50.
- The donation to the Town Carnival was reduced to £500 on the recommendation of the Committee Members present.
- A new allocation for the St. Michael's Hospice event (sponsorship of paint station) of £100 was added.
- The request from the Rubbish After School Club (Play Radnor) just received was refused.

(6) Review of payment for Meadow Inspections: It was agreed that in consideration of the additional insurance costs for the contractor (to comply with the Council insurance requirements) an increase of 50p per hour be paid from 1st April 2015.

The total budget agreed for 2015/16 was £54,050.00 and it was agreed to set a precept of £44 per band D property raising £54,143.32

This represented an increase of £4 per band D property on the 2014/15 precept.

MIN 2925 COMPLAINT

In accordance with Council Complaints Policy Members noted the complaint received and the Clerk's reply.

MIN 2926 CHANGE OF MEETING DATE

It was agreed that the February meeting be held on 11th February not 18th February as scheduled.

The Meeting closed at 9.20 pm.