

# Cyngor Tref Llanandras a Norton PRESTEIGNE AND NORTON TOWN COUNCIL

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## MINUTES OF THE MEETING HELD ON 16TH MARCH 2016 AT THE SHIREHALL, BROAD STREET, PRESTEIGNE

**Present:** Cllrs. C. Kirkby MBE (Mayor), J. Tennant-Eyles (Deputy Mayor), Ms B. Baynham, J. Matthews, Ms F. Preece, P. Robinson, Ms. H. Marchant, H. Owens, J. Wilding.

**Apologies:** Cllrs. G. Banks, Ms N. Humphreys, B. Price, P. Smith.

**In Attendance:** Mrs T. Price, Town Clerk; Members of the public; Mrs Kay Thomas and Stuart Mackintosh Powys County Council.

**Declarations of Interest:** Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

*Personal: None.*

*Personal and Prejudicial:*

*Cllr. Ms. H. Marchant, employee of Library Service re. future of library service in Presteigne.*

*Note the Clerk, as a part time employee of the Library Service would leave the room for the item on the future of the library service.*

Prior to the commencement of the formal meeting Ms Kay Thomas gave a short presentation on the present position of the County Library Service and possible ways forward for the future. Options included 50% funding from the Town Council and/or co-location in another building. Mrs. Thomas and Mr. Mackintosh also answered Member's questions. It was agreed that the County Council would provide updates as discussions with other Town and Community Councils progressed. Cllr. Kirkby thanked the officers for attending.

### **MIN 3100      APPROVAL OF MINUTES**

The Minutes of the meetings on 17th February 2016 and 1st March 2016 were approved without amendment. The Chairman then duly signed the Minutes.

### **MIN 3101      CLERKS REPORT/UPDATE**

(1) Parking Sign, outside Bennett's Window: The Clerk reported that she had reminded the County Council that day.

(2) Footpath, Fold Farm: Cllr. Kirkby had met with the landowner again and a formal letter was expected.

(3) Complaint, re Property in Hereford Street: Cllr. Tennant-Eyles reported that the landowner had agreed to tidy the site.

(4) New Development, Knighton Road: The Clerk had several times contacted the County Council asking for an explanation for the delays in authorising the road infrastructure on the site but as yet had received no reply.

(5) Bench, Lower Went's Meadow: This was now in place.

(6) Local Development Plan, Primary School Land: Cllr. Matthews asked for an explanation of Minute 3087 (3) relating to the Primary School site. This was provided by Cllr. Tennant-Eyles.

(7) Broadband, Cabinet 2 Norton: The Clerk explained the situation for the benefit of those Members not attending the February meeting.

(8) Graffiti on Industrial Estate: Cllr. Wilding reported graffiti opposite the offices.

(9) Cycle Routes: The visit to the Secondary School by Sustrans had still not taken place.

(10) Quotes, Contracts and Tendering Course: This course would now take place in July and the Clerk would attend.

(11) Future of Presteigne Works Depot: A decision had yet to be reached by the County Council. The Clerk was asked to remind the County Council of the contamination of the site (ex landfill and disposal of Japanese knotweed on site).

## **MIN 3102 FINANCE**

(1) Donations: the request for donation URDD Eisteddfod 2018 (Brecon and Radnor) was considered. It was agreed that the request would be considered at the precept meeting for 2016/17. The Clerk was asked to circulate details of the recent accounts for the event.

The email of thanks from Presteigne and Norton Community Trust was noted.

(2) Payments: the following payments were approved –

Mrs T. Price	£836.52
HMRC	£198.72
(income tax and employees and employers NI due on above)	
Mrs T. Price (travel and other expenses)	£56.53
Clearview Cleaning Services Ltd	£405.76
Lyreco (office supplies)	£55.86
Cannon Hygiene (OCS Group)	£1.99
Powys County Council (grass cutting 2015)	£2333.22 MEADOW ACCOUNT
Presteigne Building Supplies	£9.38 MEADOW ACCOUNT
Powys County Council (Rospa Inspection)	£72.00 MEADOW ACCOUNT
N. Close	£25.00
N. Close	£206.25 MEADOW ACCOUNT
Field Options Ltd	£144.00

(3) Risk Assessment Annual Review: The updated Risk Assessment was approved as circulated.

(4) Asset Register: The updated Asset Register was approved as circulated.

(5) Bank Balances : The following balances as at 8th March were noted -

Treasurer Account	£49802.39	Allotment Account	£1326.33
Meadow Account	£6222.46	Warden Reserve	£2959.74
Money Manager	£15,384.81		

Project balances will be reported to the April meeting.

(6) Norton Pinch Point and Presteigne By Pass Footway Invoices and allocation of unused reserve.

The balances remaining in these reserve allocations to be reassigned to free reserves.

The following payments were approved:

Powys County Council (footpath bypass)	£2296.86
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- (7) Receipts: The following receipts were noted -  
Allotment Rent           £297

### **MIN 3103      PLANNING**

- (1) Planning Applications: No applications were considered.
- (2) Withdrawal of Paper Plans: The reply from Welsh Government was noted. A reply had also been received from Kirsty Williams AM who was taking the issue up with Welsh Government and Powys County Council.
- (3) Hedge, Knighton Road: The Clerk had now received information from the County Council on the ecological scheme and provided copies for Cllr. Tennant-Eyles and Cllr. Kirkby to review. If it was felt that a breach had occurred the Clerk would write to the head of the Planning Department asking that Ms. Hobbs be allocated time to visit the site.
- (4) Future of Former Kayes Factory Site: Cllr. Tennant-Eyles reported that the developer was meeting the County Council on 17th March to discuss the future of the site.

### **MIN 3104      HIGHWAYS, HOUSING AND ENVIRONMENT**

- (1) Community Led Plan: The selection of priorities from the Plan was deferred until the April meeting. Members were asked to consider their choices before the meeting.
- (2) Introduction of Car Park Charges, Presteigne By Pass Car Park: Noted. Car parking would be discussed further under devolved services.
- (3) Crash near library and on-going parking issues in the area: Cllr. Tennant-Eyles reported on a recent crash outside the library. He had been able to take photographs with the permission of the car driver. Members confirmed their on-going concern about the car parking spaces opposite the library and the Clerk was asked to send copies of the photographs to the members of the Radnorshire Committee asking that the matter be re-visited.
- (4) Request for Additional Bollard Hereford Street: Members noted the reply from the County Council stating that the installation of an additional bollard would cause problems for reversing vehicles. The Clerk was asked to reply pressing for a site meeting to discuss the matter further. The resident raising the issue to be invited.
- (5) Dropped Kerb Request, Slough Road: This had been agreed by the County Council.
- (6) Reporting of Highway Items for repair: A number of items remained outstanding from earlier months and the Clerk would follow these up. In addition Cllr. Ms. Baynham reported that there were loose paving slabs near Winnie's and also by the chemist. The Clerk was also asked to report the light near Premier which was on constantly.

### **MIN 3105      NORTON**

Nothing to report.

### **MIN 3106 WENT'S MEADOW AND EDDIE'S MEADOW**

- (1) Arrangements for Annual Play Inspection: The Clerk confirmed that the annual inspection had been booked via the County Council.
- (2) Formal Request for Use Nicole et Martin 11th July to 18th July: Noted.
- (3) Request for Use on 23rd March Play Radnor: Noted.
- (4) Grant Applications: An application to the Greggs Foundation for the cost of a management plan had been submitted. The Clerk was exploring other possible applications.
- (5) Harpers: The quote for work to the paving slabs around the Scout Hut was still awaited. The Clerk had spoken to the Company about litter in the entrance to Went's Meadow and had also asked that the gateway be kept clear to allow access for grass cutting etc.
- (6) Tree Survey: This had now been completed and the written report was expected shortly.

### **MIN 3107 CORRESPONDENCE/GENERAL ITEMS**

- (1) Future of Day Centres in Powys: Cllr. Ms. Baynham reported that the Day Centre contract with the County Council had been extended to the end of September 2016.
- (2) Website - Inclusion of a google translate feature: It was agreed that this should go ahead with Welsh and French being the languages, providing the total cost was in the region of £50 plus VAT.
- (3) Shared Purpose, Shared Future: Statutory Guidance: Noted.
- (4) Queen Elizabeth II 90th Birthday Medal Offer: Noted. The Clerk to supply details to the Chamber of Trade.
- (5) Commissioning Strategy for Older People, Consultation: Cllr. Ms. Baynham to review the document.
- (6) Queen's 90th Birthday Celebrations: The Chamber of Trade was organising an event and had approached the Council for funding towards the event. Cllr. Tennant-Eyles reported that an Awards for All grant application was being made for part of the costs. It was resolved that it be suggested that the Chamber of Trade make the grant application for the full amount but that should this be unsuccessful the Town Council would provide £500 towards the costs of the event.

### **MIN 3108 TOWN COUNCIL SURGERY**

- (1) Report on March Surgery: A number of visitors had attended. The fly tipping issue had been reported. Cllr. Ms. Baynham commented that the lack of a dementia care facility in East Radnor was a concern.
- (2) Arrangements for April Surgery: Cllrs. Smith and Owen to attend.

The Clerk to draw up a form for visitors to complete to ensure that full contact details were obtained.

### **MIN 3109 DEVOLVEMENT OF SERVICES**

- (1) Buildings: Cllr. Tennant-Eyles outlined a amended proposal involving the refurbishment and extension of the current Youth Project building, the transfer of the Hereford Street car park and the

Hereford Street toilets to the Town Council. The County Council to purchase the additional land for the cemetery and complete the initial infrastructure. The Town Council would then also agree to become trustees of the Memorial Hall.

It was resolved that this proposal be put to the County Council at the meeting on 17th March.

Cllr. Ms. Marchant and the Clerk left the room for the duration of the next item.

(2) Future of Library Service: It was agreed to investigate the possibilities for retaining the library service. The Clerk to contact the library service to ask how much space would be required if the library were to be co-located and also asking for costings be obtained to repair the structural damage to the Assembly Rooms building.

(3) Invitation to Newtown High School Governors Meeting: As the Town Council's proposals no longer included the former sixth form block it was agreed that the Clerk reply indicating that the Council no longer needed to meet with the School.

(4) Agreement to sign licence to operate Hereford Street Toilets for 2016/17: Resolved that the licence agreement be signed.

(5) Tennis Courts: The Clerk had just received an update from the Council's solicitor on the County Council's replies to the original queries raised. It was agreed that it was essential that the County Council take on responsibility for the covenant on providing a play area with equipment as presently sited at Wilson Terrace. The Clerk would reply with this point.

(6) Cemetery: Gabbs solicitors were having trouble contacting the second trustee. The Clerk would continue to press for a meeting.

#### **MIN 3110      INFORMATION**

The following items were noted:

Clerks and Councils Direct Magazine  
2018 Boundary Review of Parliamentary Constituencies  
Kidney Foundation Wales Walk for Life Information

#### **MIN 3111      URGENT BUSINESS INFORMATION**

(1) Letter of congratulations to be sent to Mr. A. Garrod who had been awarded the Légion d'Honneur.

(2) Need for Direct Line Access to Individual Staff at the County Council: Cllr. Kirkby had received a query on this and agreed to reply.

(3) Remuneration of County Councillor Pay: The Clerk to write asking if this was being reviewed given the reduced responsibilities of the County Council due to devolved services.

(4) Presteigne Young Farmers Club: A letter to be written to the Club congratulating members on their recent drama success.

The meeting closed at 9.45 pm