

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE SITES AND BUILDINGS COMMITTEE MEETING
HELD 28TH JUNE 2018
AT THE SHIREHALL, BROAD STREET, PRESTEIGNE

Present: Cllrs C. Kirkby MBE, R. Bamford, R. Bennett, N. Rogers.
Outside Representatives: Mr. D. Harvey, Mr. R. Rimington, Mr. G Graham.

Apologies: Cllr. P. Linnett.

In Attendance: Mrs T. Price, Town Clerk

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

Personal: None.

Personal and Prejudicial: None

MIN SB1/18 ELECTION OF CHAIRMAN 2018/19

Cllr Bennett was proposed by Cllr. Kirkby, seconded by Cllr. Bamford and duly elected.

MIN SB2/18 ELECTION OF VICE CHAIRMAN 2018/19

Cllr Bamford was proposed by Cllr. Bennett, seconded by Cllr. Kirkby and duly elected.

MIN SB3/18 SKATEBOARD AREA

A number of items were considered –

- Loose Wood chips: Mr. Close to be asked to sweep up wood chips from bowl area.
- Raised Edge of Pyramid: Small tarmac fillet to be inserted under edge of pyramid to reduce the drop to below the recommended maximum level. Mr. Rimington to arrange.
- Guard Rails: Agreed that to fill in the upper portion would create a climbing hazard. Cllrs. Kirkby and Bennett to discuss with Inspector at the formal inspection.
- New Edging Brick: Sharp edges to be ground off.
- Metal edge to Pavings/New Grind Rail: To be discussed at formal inspection.

MIN SB4/18 OUTDOOR GYM

Agreed that preferred site to be close to MUGA/Car park and layout as per design supplied. Clerk to confirm that Scouts had no objection to this. The need to minimise the inconvenience to the mowing contractor when siting individual items was discussed and the possibility of grass matting the whole area not just under each item was considered Clerk to find out how much extra this would cost. Should the grant application be successful then a site meeting would be held with the contractor before installation.

MIN SB5/18 UPPER WENT'S MEADOW

The following items were discussed -

- Path to Lower Meadow: Re-stoning to be considered when constructing the new Community Building
- Also re-stoning of the access track to the Barn including reinstating the turning area.
- Goal Posts: Football Association guidelines checked Security of posts checked regularly as part of annual inspections.
- Picnic Benches: Mr. Graham felt these could be better sited. Alternative sites could be considered in the future if necessary.

MIN SB6/18 ALLOTMENTS/CAR PARK

Items discussed were –

- Trimming back overgrowth at the kissing gate.
- Potholes at car park entrance: Clerk to ask Cllr. Wilding if he was still able to do this.
- Hedge Cutting to be arranged in the Autumn: Cllr. Kirkby to arrange.
- Riverside Fence: Repairs should have been completed. Mr. Harvey to check.
- PNAA: Mr. Harvey explained that the Association was considering whether it should continue beyond the end of 2018 due to difficulties in collecting both subscriptions and contributions towards insurance. PNAA would update Council on progress.
- One Plot only part cultivated. Full Council already agreed that a letter be sent to the tenant.
- Noticeboard renovation complete.

Mr. Harvey left the meeting at this point.

MIN SB7/18 LOWER WENT'S MEADOW

Items discussed were -

- Pond: Cleaning still to be arranged. Would need to be done in two halves to preserve pond life.
- Former Plinths: The removal of these was considered but Cllr. Bennett agreed to try to convert them into seats.
- Grass leading to Beach Area/Lower Went's Meadow: Agreed that this be cut once per year. Cllr. Kirkby to arrange.
- Path above Withy Beds: Cllr Bennett to strim.
- Length of Footpath not Mown: Cllr. Bennett and Mr. Graham to strim the route back. The Clerk would then ask Highground to mow regularly.
- Orchard: Regular pruning to continue. Due to bad weather this had not been fully completed at the last pruning day.

MIN SB8/18 BARN AREA

Matters raised were –

- Barbecue: A new plate to base to be supplied and put in place by Mr. Rimington. Loose render to be removed.
- Garden and Barn Area to be tidied prior to Carnival: Clerk to ask Mr. Close.
- Trees Adjacent to Barn: Cllr. Bennett to cut back.
- Tree, Centre of Ligne Garden: Cllr. Bennett to trim lower branches.
- Ironwork straightened: Thanks to Mr. Graham and Mr. P. Smith.

MIN SB9/18 NEW COMMUNITY BUILDING

- Planning Permission obtained.
- Three grant applications made.
- Grant Application to County Council successful.
- Use of scalplings, Elan Valley Pipeline: Cllr. Rogers advised that this was not permitted as the stone was considered contaminated.

MIN SB10/18 DOG BAG DISPENSERS

Agreed that the JRB Enterprises dispensers were the preferred option. Sites recommended were –

- Adjacent to main entrance
- Warden, by main gate. Cllr. Kirkby to ask Heather Lewis.
- John Beddoes, near School Field. Clerk to ask School.
- High Street/St. David's Street if suitable site could be found.

MIN SB11/18 TOILET BLOCKS

- Legionella Temperature Checks: The Clerk reported that the quote for these to be carried out by a professional company was £710 plus VAT per year. The checks could be carried out by the Council and it was agreed that this be done and that the necessary thermometer be purchased.

MIN SB12/18 FUTURE MEETINGS

To be each April and November as far as possible.

Summary of Full Council Decisions Required –

Approval of proposed sites for dog bag dispensers and for purchase of four units and necessary bags.

Preferred site for Outdoor Gym to be adjacent to Scout's Hut Car Park.

Legionella Temperature Checks: To be carried out monthly by Mr. Close.

Maintenance Works as detailed above.

The meeting closed at 8.15 pm.