

**Cyngor Tref Llanandras a Norton**  
**PRESTEIGNE AND NORTON TOWN COUNCIL**

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**MINUTES OF THE MEETING HELD 19TH APRIL 2017**  
**AT THE SHIREHALL, BROAD STREET, PRESTEIGNE**

**Present:** Cllrs J. Tennant-Eyles (Mayor), B. Baynham ( Deputy Mayor), C. Kirkby MBE, F. Preece, J. Matthews, H. Owens, B. Price, J Wilding.

**Apologies:** Cllr. G. Banks, H. Marchant, P. Robinson.

**In Attendance:** Mrs T. Price, Town Clerk; members of the public.

**Declarations of Interest:** Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

*Personal: None.*

*Personal and Prejudicial:*

*Cllr. Wilding, landowner, re site for radio/mobile phone base station, Norton.*

**MIN 3278 APPROVAL OF MINUTES**

The Minutes of the meeting held on 15th March 2017 were approved without amendment and duly signed by the Chairman.

**MIN 3279 UPDATE ON OUTSTANDING ITEMS**

- (1) Killhorse and Newton Lanes: Nothing further to report. The Clerk would ask Cllr. Robinson if the mud had been cleared.
- (2) Abrading of Pavements: Still not done. Clerk to chase.
- (3) Laptop: The Clerk had not yet purchased a new laptop but would do so when an appropriate model and price could be obtained.
- (4) Parking: Cllr. Tennant-Eyles reported that the Chamber of Trade was actively looking into the possibility of dual meters (to allow shops to refund the parking charge).
- (5) Fly-tipping: The Clerk had requested further information from the person who had raised the issue. It was therefore not possible to take any further action.
- (6) Walker's Meadow Preview Event: Several Members had visited the site and praised the new properties. Cllr. Kirkby reported that Kirsty Williams AM had attended and informed him that negotiations were on-going with Welsh Water on the issue of sewerage capacity for additional homes on the site. The Clerk was asked to contact Ms Williams to ask what progress had been made.
- (7) Dog Mess, Townend: Cllr. Kirkby reported that this had now largely been cleared.

**MIN 3280 FINANCE**

- (1) Donations: The following donations were approved -
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|--|----------------------|
| Mid Border Arts                                  | £500.00 (precepted)  |
| Presteigne Little Peoples Playgroup              | £500.00 (precepted)  |
| Presteigne Primary School (twds crossing patrol) | £403.75 (precepted)  |
| The Judge's Lodging Trust Ltd                    | £1250.00 (precepted) |

The thank you email from Mid Border Arts for re-instatement of the 2017-18 grant was noted.

- (2) Payments: The following payments were approved:
- |   |          |
|---|----------|
| CARIAD (defibs etc)                             | £2600.00 |
| Dilwyns Solicitors (search fees, cemetery land) | £330.00  |

Mrs T. Price	£1254.80
HM Revenue and Customs	£459.36
NEST (direct debit)	£28.80
SLCC (annual membership)	£200.00
One Voice Wales (membership)	£392.00
Playdale Playgrounds Ltd	£4322.32
Presteigne Memorial Hall (hire for consultation)	£52.50
EDF Energy (Wilson Terrace Toilets)	£6.04
Brady Corp Ltd (Safety Shop) (new no smoking signs Wilson Terrace)	£32.52
Npower (final Account Wilson Terrace)	£12.78
Lyreco	£36.14
Clearview Cleaning Services Ltd	£405.76
Adam's Joinery (noticeboards)	£948.00
Powys County Council (replacement street light)	£846.00
Kington Building Supplies (Wilson Terrace/Norton Board)	£125.04
Presteigne Building Supplies	£83.18
PACDG (contribution towards consultation)	£72.90
Plumbers Mate Ltd	£96.85
SLCC (reference books)	£47.15
Highground Maintenance Ltd (grass cutting)	£263.28 MEADOW ACCOUNT
EDF Energy (barn)	£7.36 MEADOW ACCOUNT
R. Rimington (work to skateboard park)	£46.00 MEADOW ACCOUNT
Roy Price (hedge trimming)	£210.00 MEADOW ACCOUNT
Mr. N. Close	£800.00
Nr. N. Close	£150.00 MEADOW ACCOUNT

The Clerk was asked to write a letter of thanks to Richard Rimington for his work at the skateboard park.

(3) Review of Project and General Reserve Balances: Members had received the summary of project balances for consideration. It was agreed that the amount set aside for the Food Trail be returned to free reserves. The amount left from the community tables was to be put into a reserved balance for bench restoration (Station Road, by pass etc.). It was noted that free reserves were in line with Wales Audit Office recommendations.

(4) Receipts: To note the following receipts -

Allotment Rent	£486.00
PACDG (notice board costs)	£790.00

(5) Employing Staff: The Basics, Course October 2017 (£95): The Clerk's attendance at this course was agreed.

(6) Approval of Annual Accounts: The annual accounts were approved as circulated.

(7) Annual VAT return and year end payroll information to HMRC: Completion of these matters was noted.

At this point the formal meeting was adjourned to allow Members to hear from Owen Rimington on his proposal for an additional open sided structure on the Meadow to hold events and to reduce the need for marquee hire. Members asked questions on the idea and made suggestions on possible adjustments etc. It was agreed that whilst supportive in principle no decision could be made without a firm proposal. Mr. Rimington would bring a full proposal back to a future meeting.

## **MIN 3281 PLANNING**

(1) Planning Applications: The following applications were considered:

P/2017/0204 and 205 (LBC), Grid Ref: 329449.23/266766.41 for Full: Repair and renovation of west wing and change of use from hotel to dwelling (C1 to C3) at West Wing Norton Manor Hotel Norton Manor Park Norton Presteigne. Resolved no objections be raised.

P/2017/0298, Grid Ref: 330831.24/264668.33 for Householder: Convert attic space into living space by removing existing roof and replace with steeper pitch roof at Carreg Mwsgeid 21 Warden Close, Presteigne. Resolved no objections be raised.

P/2017/0321 Grid Ref: 331615.19/263921.31 for Change of use of premises from class B1 use to class B1 use and class A1 retail use at Unit 2 Broadaxe Business Park Presteigne. Resolved no objections be raised.

P/2017/0337 Grid Ref: 331386.53/264325.95 for Full: Erection of a dwelling house with integral garage, formation of vehicular access and associated works at Plot Adjacent The Laurels Green End Presteigne. Resolved no objections be raised.

(2) Planning Decisions: The following decisions were noted -

3 Jacks View, Norton (garage): Conditional Consent.

The Woodhouse, Norton (passivhaus dwelling): Conditional Consent.

(3) Land at Old Impton Farm, Norton: Installation of 20m monopole supporting 3 antennas, 2 300mm dishes and 3 equipment cabinets at ground level together with ancillary equipment. Resolved to support the proposal.

(4) Local Development Plan: Postponement of Renewable Energy Session 15: Postponed to 27/28 June. Noted.

(5) Local Development Plan, Copy Submission Information from W. Toomey re Hearing Session 11 (as previously circulated): Noted.

### **MIN 3282 HIGHWAYS, HOUSING AND ENVIRONMENT**

(1) PACDG Update: Cllr. Tennant-Eyles reported that the new notice boards were in place at the Assembly Rooms and Bennett's wall. The consultation results had been widely publicised in the area. The Group had also arranged a presentation to Audrey to celebrate her 50 years on Presteigne High Street. PACDG had also organised an election hustings which would take place on 21st April.

(2) Dog Mess, Townend: See earlier item MIN 3279 (7).

(3) Cycle Route Grant Bid Decision: Members were delighted to be informed of the success of the bid. Thanks were recorded to Cllr. Marchant and the Clerk for their work in the process.

(4) Recent Tarmacing in Presteigne: The Clerk reported that in response to a number of complaints she had made enquiries. The drains would be properly raised and cleared very soon and the new surface was described as 'micro asphalt' and would mature over time and with use.

(5) Reporting of Highway Items for repair: None this month.

### **MIN 3283 NORTON**

(1) Church Warden's Meeting: Cllr Wilding reported that this meeting was intended to increase support for the Church in Norton.

(2) Village of the Year 2017: Members had all received the email from Channel 4 requesting nominations. No further action.

### **MIN 3284 SITES AND BUILDINGS**

(1) Public Conveniences:

Wilson Terrace Refurbishment: Complete.

Hereford Street Refurbishment: Contract awarded and work expected during May.

(2) Allotments:

Insurance Issue/PNAA Membership for Tenants: As requested the Clerk and Cllr. Baynham had met with the PNAA to discuss this issue. The PNAA had confirmed that it intended to take out a group insurance policy to cover tenants on their plots and open days etc. The committee had not objected to membership no longer being compulsory. Resolved that membership of the PNAA no longer be compulsory although it was still recommended and that the allotment rules would be amended to contain information on insurance.

Plot Vacancies: There were presently two vacancies. The Clerk would arrange for these plots to be covered to prevent weed growth until let.

Plot 36: The present tenant had finally replied and had agreed that the small area of additional land could be removed from her tenancy and included as part of the communal areas.

(3) Meadows:

Bookings: The following bookings were noted

June 9-11 Sheep Music Shed Building Competition

October 7th Vintage Sports Car Club.

Cllr. Baynham arrived at the meeting at this point.

Donation of Extra Large Picnic Table: Agreed to accept with a location to be agreed.

Mole Problem: Despite exploring various alternatives it did not appear possible to safely reduce the moles and the large number of tumps was presenting a problem to the grass cutters. It was therefore agreed that further chain harrowing would be carried out to make mowing easier.

Recent Vandalism: Members noted recent vandalism which had been reported to the police who would be monitoring the area. The Clerk would investigate cctv options.

Proposal by O. Rimmington: Noted. A full proposal had been requested.

Play Area Inspections: Arranged with a new company which catered for accompanied visits.

Tarmacing by Harpers, Skateboard Area: The company was still intending to do this work free of charge.

Warden Guardian Foundation AGM: Cllr. Kirkby had attended and reported that s new committee was in place with a number of keen volunteers. These volunteers had done a large amount of work not only on the Warden but also on Eddie's and Went's Meadows. The Clerk was asked to write a formal thank you to Heather Lewis and all the volunteers.

Paths, Eddies Meadow: Cllr. Kirkby had asked the usual contractor to cut the paths and also to top Lower Went's Meadow to keep it tidy.

(4) Play Area, Wilson Terrace:

New Equipment; Installed. Initial manufacturing faults were to be rectified before payment was made.

Damaged Bench: Agreed that Mr. Close be asked to repair and restore the damaged bench in the play area. This bench to be one of the two benches to be restored in 2017-18.

Radnor Oak Shelter: A further meeting had been held with the County Council, Playdale and the playground mums. It had been agreed that the shelter could be sited within the play area. PCC would install and roof the structure subject to the provision of all materials.

Future Grant Applications: The Clerk was authorised to proceed to submit applications to suitable funds.

#### **MIN 3285      CORRESPONDENCE/GENERAL ITEMS**

(1) Working with Young People/Youth Representation: A further meeting comprising students from both primary and secondary schools was to be held on 25th April.

(2) Review of Electoral Arrangements for the County of Powys: Cllr. Wilding reported on the initial information received. It was agreed that the Clerk should respond indicating strong support for maintaining the current arrangements for Presteigne and Norton.

(3) Oral History Event, World War 1: 7th July: Noted. The Clerk would send around a detailed agenda.

(4) Powys County Council News Release re new opening days for HWRCs: Noted. The Clerk was asked to write asking that the vehicle policy be urgently reviewed.

(5) Powys County Council: Letter re withdrawal of code of conduct training: Noted. Further discussion on training for new Councillors would take place at the May meeting.

(6) Dyfed-Powys Police, Letter re changes in policing structure: Noted.

(7) Defibrillator Grant Application Update: The grant application had been successful and two defibrillators plus cabinets were to be installed - one at the Day Centre was already in place and one at the Secondary school would be in place soon.

#### **MIN 3286      TOWN COUNCIL SURGERY**

April Surgery: Main matters for discussion had been the elections and the Church in Norton. Concern had also been raised by one resident on the strimming of wildflowers. No further action needed on these items.

Arrangements for May Surgery: Cllrs. Tennant-Eyles and Wilding would attend.

#### **MIN 3287      DEVOLVEMENT OF SERVICES**

(1) Old School Building/Drill Hall EOI Update: Nothing to report.

(2) Assembly Rooms Update: Cllr. Kirkby reported that the Strategic Asset Board had just met and a decision on the request for a building survey and for the expression on interest to be kept open for twelve months was expected any day.

(3) Presteigne Cemetery: The Borrowing approval had been renewed for the 2017-18 financial year and the land purchase was with the Council's solicitor. Nothing had as yet been heard on the grant towards land purchase mentioned in the Autumn by Cllr. Rosemarie Harris . The Clerk would follow this up.

(4) Reply from PCC Chief Executive re asset transfers: Members noted that no decisions would be made until after the elections.

(5) Report on Community Delivery Feedback Meeting; Cllr. Tennant-Eyles reported on the meeting with Lisa Griffiths and Georgina Kemp from the County Community Delivery team. Both he and the Clerk had

felt this meeting had been useful and had raised a number of matters for inclusion in the team's review of devolved services to date.

**MIN 3288      INFORMATION**

The following items of information were noted:

Confirmation of the new speed limits Order, Knighton Road

Information on recycling of plastic film (passed to Chamber of Trade)

**MIN 3289      ELECTION UPDATE**

The Clerk confirmed that three Members for Norton Ward would be elected unopposed. One vacancy would remain to be filled via co-option.

An election would be held for the Presteigne Town Ward with fifteen candidates standing for the nine places available.

Election hustings would be held on Friday 21st April 6.30pm at the Memorial Hall.

**MIN 3290      URGENT BUSINESS INFORMATION**

Cllr. Kirkby thanked all those Members not standing for re-election for their hard work and commitment to the Council over the years.

Cllr. Owens, as a retiring Member, said that it had been a privilege to serve on the Council and praised Members for working together and abiding by the majority decisions of the Council. He wished the new Council all the best for the future.

The meeting closed at 20.42 pm.