

Cyngor Tref Llanandras a Norton PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 12TH DECEMBER 2018 AT THE ASSEMBLY ROOMS, PRESTEIGNE

Present: Cllrs. C. Kirkby MBE (Mayor), T. Owens (Deputy Mayor), R. Bamford, B. Baynham, S. Dixon, D. Edwards, F. Preece, C. Ruby, R. Bennett, N. Rogers, L. Veary, J. Wilding.

Apologies: Cllr. P. Linnett.

In Attendance: Mrs T. Price, Town Clerk.

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal: None.

Personal and Prejudicial:

Cllr. Bamford, related to applicant; re planning application 18/0930.

Cllr. Baynham, related to current and proposed contract holder for toilet cleaning; re awarding of cleaning contract for 2019/20.

Cllr. Kirkby, close personal friend of applicant, re. right of way diversion, Old Impton.

Cllr. Owens, close personal friend of applicant, re. right of way diversion, Old Impton.

Cllr. Rogers, close personal friend of applicant, re. right of way diversion, Old Impton.

Cllr. Veary, employed by applicant, re. planning application 18/0930.

Cllr. Wilding, related to applicant, re. right of way diversion, Old Impton.

MIN 3541 APPROVAL OF MINUTES

The Minutes of the meeting on 21st November, 2018 were approved without amendment. The Chairman then duly signed the Minutes. The Minutes of the Staffing Committee meeting of 26th November, 2018 and Sites and Buildings Committee meeting also of 26th November, 2018 were also approved without amendment and duly signed by the Chairman.

MIN 3542 CLERK'S REPORT/UPDATE

(1) Greenfield Road Pavement: Members noted that the pavement had been cleaned. The Clerk was asked to thank the County Council Officer for arranging this.

(2) Green Waste Collection: Cllr. Kirkby reported that the comments agreed at the last meeting had been reported to Transition Presteigne. TP would pass on the comments to the present volunteers at the Presteigne Bring Site.

(3) Staffing Committee: Cllr. Kirkby reminded Members that the recommendations from the Committee would be part of the budget setting process in January.

(4) Christmas Lights: These had now been turned on.

(5) One Voice Wales Innovative Practice Awards: Members had nothing to put forward on this occasion.

MIN 3543 FINANCE

(1) Donations: The letter of thanks from Presteigne and Norton Community Trust was noted.

(2) Payments: The following payments were approved –

NEST (direct debit)	£73.72
Mrs T.A. Price	£1276.29
HM Revenue and Customs	£493.11
N. Close	£15.62
T. Lloyd-John (cleaning)	£441.20
Mant Leisure Ltd	£11,826.00
Presteigne Building Supplies	£9.12

N. Close	£40.63 MEADOW ACCOUNT
Highground Maintenance Ltd (grass cutting)	£278.92 MEADOW ACCOUNT
Dilwyns Solicitors (legal agreement with Sheep Music)	£510.00 MEADOW ACCOUNT

(3) Bank Transfer: The following bank transfer was approved: £4000.00 from Treasurer Account to Meadow Account (precepted amount towards new community building)

(4) New Projects for 2019/20: New projects submitted for consideration were -

- Radar speed equipment, Norton (£200).
- Norton Show Committee – Replacement Tent Canopy (£240).
- Norton Sports Committee – Barbecue (£300-400).
- Norton Community Development Group (£5000).
- Donation towards breast feeding friendly project.
- Additional Dog Bag Dispensers (Number and locations to be discussed)
- Zip Wire (10% of full cost of £7000 approx.)
- Cemetery (£2500 to £5000)
- Contingency for Future Projects/Devolved Items

MIN 3544 PLANNING

Cllrs. Veary and Bamford left the room for the duration of the following item.

(1) Planning applications: The following applications were considered –

18/0930/FUL Grid Reference: E:331411 N: 264032 Proposal: Change of use of part of the building from B1 (business) to D1 (holistic/sports massage) retrospective Site Address: Studio 2, East Of The Workhouse Gallery, Presteigne Industrial Estate, Presteigne, LD8 2UF. Resolved no objections be raised.

Cllrs. Veary and Bamford returned to the room.

(2) Planning Application Decisions:

P/2018/0156, Plot 1 Fold Farm Lane, Presteigne: Approval.

18/0952/TRE, 4 St David's Street, Presteigne: Approval.

(3) Planning Aid Wales Report on Training Session: Cllrs. Kirkby, Preece, Dixon, Bennett and Bamford had attended.

(4) Titley Group Draft Neighbourhood Plan: Resolved no comment be made. Cllr. Kirkby reminded Members that Neighbourhood Plans in England were broadly similar to the recently introduced Place Plans in Wales.

MIN 3545 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) PACDG Update: Cllr. Ruby provided an update on the Group's recent activities including –

- Ongoing litter picks; monthly in the town centre, quarterly in the remainder of the town and other areas on an occasional basis. The Clerk was asked to remind the Group that high visibility clothing should be worn and that this should be orange or yellow not the blue presently worn and that all necessary safety precautions should be taken.
- Community Organisations Register; recently updated.
- Daffodil planting complete.
- Almost £400 recently made on stalls at community events.

(2) Dark Skies: Cllr. Kirkby reported on the recent meeting. Portfolio Holder, Cllr. Phyl Davies; Jamie Morris, Street Lighting Manager, Cllr. Baynham, Mr. Harling-Bowen and Ms Toomey representing Transition Presteigne had attended. A number of issues had to be addressed by Mr. Harling-Bowen followed by the production of a formal proposal. It would also be necessary to raise funding for the plan – including the £200 per light that would be required to change the present street light fittings. Cllr. Baynham reported that Norton had 61 lights and Presteigne 418.

Cllrs. Kirkby, Owens, Wilding and Rogers left the room for the duration of the following item.

(3) Application for Diversion of Footpath/Bridleway, Old Impton: Resolved no objections be raised. The Clerk to include the comment that the proposed diversion was in any event the most practical route.

Cllrs. Kirkby, Owens, Wilding and Rogers returned to the room.

(4) Highway Items for repair: None reported this month.

(5) Active Travel Route Update: Tenders were currently being invited and work was expected to commence early in 2019. The proposed extension of the 20 mph zone was still under consideration but the Clerk had been advised that current guidance did not support 20 mph zones. The Clerk was asked to clarify whether this would affect the 20 mph zone already planned and also whether any decision had been made on the parking spaces opposite the Farmers Arms.

MIN 3546 NORTON

- (1) Norton Church Progress Report: Nothing to report.
- (2) Christmas Lights: Members commented on the impressive new lights.

MIN 3547 SITES AND BUILDINGS

- (1) Public Conveniences:

The recommendations of the Sites and Buildings Committee were confirmed as follows –

Cllr. Baynham left the room for the discussion on the cleaning contract for 2019-20.

Cleaning contract for 2019/20 to be awarded to T. Lloyd-John.

Clerk to continue annual legionella awareness training.

Next Legionella Risk Assessment due July 2020.

Draft budget recommendation of £10,000 for 2019/20.

To further consider extending opening period for Wilson Terrace Toilet Block and for the Clerk to seek an estimate on the likely costs.

Replacement Heater, Hereford Street Service Room: The Clerk reported that this was no longer working and would need to be replaced. Estimated cost £200-250.

Meeting with Healthmatic (refurbishment contractor): The Clerk reported that a further meeting had been held on site and several issues remained to be resolved.

- (2) Allotments:

The recommendations of the Sites and Buildings Committee were confirmed as follows -

No change to regular planned maintenance

Annual plot rental to be reviewed in November 2019 (to take effect March 2020).

All tenants to be reminded that Council Insurance did not cover their plots only the communal areas.

Plot 16 to be strimmed clear by Cllr. Bennett immediately on expiry of current tenancy.

PNAA considering composting options but had been advised to seek permission before introducing any communal facility on site.

- (3) Meadows:

The recommendations of the Sites and Buildings Committee were confirmed as follows -

Grass cutting/weed killing contract be awarded to High Ground for a three year period. (April 2019 to March 2022).

Grass around community orchard trees not to be weed killed but to be cut by volunteers for a one year trial period.

Tree Inspection/Survey - Contract to be awarded to JHS Ltd.

Maintenance plan – regular maintenance as usual plus re-stoning of paths/access track.

Remaining items highlighted by ROSPA to be completed as soon as possible.

Hourly rate paid for inspections/Maintenance to be increased by £1 to £13.50.

Draft budget recommendation totalling £9000.

Community Building Update: Cllr. Kirkby confirmed that the legal agreement for the future use of the building by Sheep Music had been duly signed and had been accepted by Welsh Government. The grant monies would shortly be released. Work would start as soon as the ground was suitable.

- (4) Defibrillator: The unit and cabinet were expected any day. Cllr. Baynham reported that an additional £100 had been provided by the Royal Oak. A further £130 was needed. Cllr. Kirkby agreed to provide 50% (£65) from his Mayor's Fund and it was agreed that the Council would provide the remaining £65.

MIN 3548 CORRESPONDENCE/GENERAL ITEMS

- (1) Cabinet Minister's Speech on the Town and Community Council Review: Members had all received a copy of the speech and noted the comments.

- (2) AA Meeting: Cllr. Kirkby had been invited to attend a recent meeting. He had been provided with information on the group and supplied these to the Clerk to hold on file.

- (3) County Council Newsletter: Members noted the article on the Day Centre and the Home Support Scheme. Cllr. Kirkby was concerned that the section on new Council Housing contained no reference to Presteigne and Cllr. Baynham agreed to make further enquiries.

MIN 3549 TOWN COUNCIL SURGERY

December Surgery: Matters raised were –

Request for a Cycle Rack: To be provided in the Hereford Street Car Park under Phase Two of the Active Travel Route.

Planning Application and Notifications to Neighbours: Cllr. Baynham had checked with the planning department and notices were posted on site but neighbours did not receive direct notification and hadn't done so for some time. She would respond to the resident raising the concern.

Bright Lighting, Seconds and Co: A resident had complained that these lights were dazzling when driving up Station Road. Members learnt that the lights were left on to aid night deliveries. Cllr. Kirkby agreed to speak to the owner about possibly installing motion sensors.

Arrangements for February Surgery: Cllrs. Baynham and Bennett to attend.
(No January Surgery or Market).

MIN 3550 COUNTY COUNCILLOR'S REPORT

Matters raised were –

- Mention of Day Centre and Home Support in the Newsletter.
- Budget Difficulties for the coming year and ongoing.
- Out of Hours Emergency Careline Number 0845 607 6060.

MIN 3551 DATES OF JANUARY PRECEPT AND ORDINARY MEETINGS AND MEETING VENUE(S) FOR 2019-20

Budget Setting Meeting 16th January, 2019 Assembly Rooms.

Ordinary Meeting 23rd January, 2019 Assembly Rooms.

Agreed to continue meetings at the Assembly Rooms in 2019.

MIN 3552 URGENT BUSINESS INFORMATION

The meeting closed at 9.03 pm