

**Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL**

**MINUTES OF THE MEETING HELD ON 17th MARCH 2010 AT THE SHIRE HALL,
BROAD STREET, PRESTEIGNE**

Present: Cllrs. J. Wilding (Mayor), J. Tennant-Eyles (Deputy Mayor), Ms. B. Baynham, N. Green, Ms. N. Humphreys, J. Kendall, Cllr. C. Kirkby, H Owens, B. Price, P. Robinson, Ms. J. Simpson, P. Spawton.

Apologies: Cllr. Ms. A. Wake.

In Attendance: Mrs T. Price, Town Clerk

Declarations of Interest. Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal - None

Personal and Prejudicial

Cllr. John Wilding Planning Items P2010 171 and 174 Norton Manor and P2010 0239 Land adj. to Rose Cottage, Norton.

MIN 2186 FINANCE

(1) Donations:

The following donations were approved –

Powys Domestic Abuse Forum £50

The letters of thanks from Childline was noted.

(2) Payments:

phs Group plc (hand driers Wilson Terrace Toilets) (£194.79 plus VAT)	£228.88
Petty Cash	£125
Lyreco (stationery)	£5.12 (£4.36 plus VAT)
Artisan Print (Allotments – laminated plans)	£16.86 (£14.35 plus VAT)
Presteigne United Charities	£4.00
KFS (various supplies – Allotments)	£28.04 (£23.85 plus VAT)
A.G. Hopkins (Meadow Inspections)	£13.50 MEADOW ACCOUNT

R.F. Price (fencing work, allotments)	£3689.36 (£3139.88 plus VAT)
Arrow Plant and Equipment Hire (hire re. allotment work)	£150.82 (£128.75 plus VAT)
Powys County Council (play inspection Meadow)	£58.75 (£50 plus VAT) MEADOW ACCOUNT
Caron Promotions (distribution of town leaflets)	£546.96 (£465.50 plus VAT)
L. Rees-Roberts - Refund Allotment Tenancy Fee	£25.00 ALLOTMENT ACCOUNT

(3) Receipts:

Powys County Council (re. allotments)	£2673.30
Allotment Tenancies Rental Payments	£850.00

(4) Risk Assessment Annual Review – Members considered the updated risk assessment provided prior to the meeting. The Clerk reminded the meeting that the financial regulations were due for review in 2010/11. It was agreed that the Clerk circulate the present regulations and that the review of these would be placed on the Agenda for the April meeting.

Members then approved the risk assessment document which was then duly signed by the Mayor.

(5) Asset Register – Members noted that the value of the laptop had been reduced in accordance with the recommendations of the internal auditor and approved the updated asset register.

(6) Membership of One Voice Wales – Members confirmed the Council did not wish to become a Member in 2010/11.

MIN 2187 APPROVAL OF MINUTES

The Minutes of 17th February were approved without any amendment. The Mayor then duly signed the Minutes.

MIN 2188 MATTERS ARISING / CLERKS REPORT

(1) Clerk's Report - The Clerk's report was noted.

(2) Highways Issue, Killhorse Lane, Norton – Cllr. Robinson reported that the Highways Inspector had not contacted him about the problem in Killhorse Lane and the Clerk agreed to follow this up.

(3) Bunting – Cllr. Tennant-Eyles reported that a final price had now been obtained for the new bunting, a total of £535.20 including VAT and postage, within the precepted amount. It was agreed that the purchase of bunting go ahead. Members agreed with the colour option outlined by Cllr. Ms. Simpson.

(4) Footpath Matters – Cllr. Kirkby drew particular attention to items 1 and 3 of the Clerk's report which concerned two issues one at Rockbridge and one at the Mill by the Withy Beds. Both matters had been ongoing for some time now. He agreed to speak to the Powys County Council Officer involved with the Rockbridge path and asked that the matter be placed on the Agenda for the April Meeting. The Clerk agreed to follow up the other item, concerning the path near the Mill.

MIN 2189 PLANNING

(1) Planning Applications

ELEC 2010 0004 Overhead Line Consultation, service only line to pole network at **Carter's Farm, Norton** – No objections were raised to this application.

Cllr. Wilding left the room before the following items were discussed and Cllr. Tennant-Eyles assumed the Chair.

P2010 0239 Reserved Matters, erection of dwelling and change of use to land to domestic cartilage and access at Plot 2, **Land Adjacent to Rose Cottage, Norton**. No objections were raised to this application.

P2010 0174 Listed Building Consent – Insertion of new window in side elevation, glazing with timber cladding to opening on front elevation, repairs to roof elevation, repairs to roof area and leadwork, repairs to rainwater goods, re-fenestration and refurbishment of external joinery and other internal and external alterations (in association with P2010/0171) at **Bridge House, Norton Manor Park, Norton**. No objections were raised to this application.

P2010 0171 Full, conversion of single dwelling to form 8 self contained dwellings and associated parking at **Bridge House, Norton Manor Park, Norton**. No objections were raised to this application.

With reference to the application for listed building consent for Norton Manor Members asked the Clerk to make further enquiries regarding need for the listed building status of the building and to remind the County Council that the back wall had fallen into disrepair some years ago but no enforcement action had been taken.

Cllr. Wilding returned to the room and assumed the Chair.

MIN 2190 HIGHWAYS, HOUSING AND ENVIRONMENT

(1) **Affordable Housing** – Cllr. Tennant-Eyles updated Members on developments since the last meeting, including a meeting between himself, Cllr. Wilding and a potential developer concerning the former Youth Centre building. The Clerk was asked to write to Powys County Council to ask them to note the Town Council's interest in the site and asking to be informed of any plans for disposal.

The details of the Rural Housing Event on 15th April were noted and Cllr. Tennant-Eyles and the Clerk agreed to attend.

(2) Safe Routes to School -

Cllr. Wilding was disappointed to report that the Powys County Council bid for funding for the Presteigne route had been unsuccessful. A further bid could be made in the Autumn and another fund would be available from early 2010. Powys County Council was awaiting the Town Council's comments before proceeding. He agreed to attend a further site visit and to work with Powys County Council to try to progress the Norton route and re-consider the details of the one in Presteigne. The Clerk agreed to arrange this meeting as soon as possible.

(3) **Cwm Harry Land Trust Zero Waste Project** – Nothing further to report.

(4) **Policing Matters** – Cllr. Wilding informed Members that he was meeting the new PCSO the following day to officially welcome him to the town. Cllr. Ms. Simpson reported that there had been further trouble outside John Beddoes School and Cllr. Wilding agreed to raise this during his meeting. No one had been able to attend the recent consultation meeting.

Cllr. Kirkby reminded Members that PC Staggs would be retiring in the summer and suggested the Town Council should mark this in some way. He agreed to liaise with Cllr. Tennant-Eyles over this matter.

(5) Transition Presteigne – Nothing to report.

(6) School Modernisation Project and Zero Carbon School – Cllr. Kendall reported that the proposed review of the John Beddoes School catchment area had not yet begun. He further reported that Powys County Council was due to discuss the review of Secondary Schools in a meeting at the end of the week and that he intended to be present to observe matters.

He confirmed that the letter from the Town Council concerning the possibility of John Beddoes School being out forward as a Zero Carbon School had been received by the governors and would be discussed on the 18th March and that Cllr. Kirkby would be attending a meeting of the Sites and Buildings Committee on 29th April to provide further information.

(7) Shoppers Car Park – Members noted the details of the complaint received from a member of the public and also the reply from Powys County Council. It was agreed to await the response of the street lighting section and then arrange a site meeting to discuss the concerns raised. In the meantime Cllr. Kirkby agreed to call on the supermarket to ask them about the litter left on their ground.

The Clerk advised that it was possible a welcome sign could be obtained through the community welcome scheme and agreed to obtain more information.

(8) Castle Dyche, Presteigne – Members noted the reply from Powys County Council and the letter of response from the residents affected. It was agreed that the Clerk write to the residents explaining that the Town Council was unable to take the matter any further and suggesting they contact the County Council again to give it one last opportunity to resolve the matter before taking things further.

(9) Bridleway NR117, Norton – The correspondence from a local resident was noted. The Clerk informed Members that the Footpaths Officer was intending to visit the landowner on whose property the bridge was sited and Members agreed that they would await the Officer's further comments before considering the matter again.

(10) Footpath N1095, Near Norton – Cllr. Price reported a problem with a self closing gate. Cllr. Wilding agreed to look at the gate and report back to the next meeting.

(11) Powys County Council Winter Services Report – The Clerk agreed to obtain an electronic copy of this report to circulate to all Members.

(12) Letter from Resident, Additional Litter Bin – Cllr. Kirkby had received a letter about the lack of a bin for dog waste along a section of the by pass. The Clerk agreed to ask Powys County Council if this could be arranged. She also agreed to ask when the new litter bins for the Meadow would be in place as this had been agreed some time ago.

(13) Listed Building, High Street – Members noted that one premise in the street had replaced panes of stained glass with clear and there was some concern about this. Cllr. Green agreed to speak to the owner to see if there was a reason.

MIN 2191 NORTON MATTERS

No matters reported.

MIN 2192 WENTS MEADOW

(1) Bench – The bench had now been removed as agreed.

(2) **Sub Committee Meeting** – Cllr. Kirkby confirmed he would be arranging a meeting shortly. Cllr. Ms Baynham agreed to contact the PNAA to ask if they would like to nominate a representative to sit on the Sub-Committee.

(3) **Grass Cutting** – Cllr. Wilding confirmed he was able to meet Garry Pryce-Mason the next day to discuss the additional area of grass cutting on Lower Wents Meadow.

(4) **Nature Reserve** – Cllr. Kirkby had nothing to report at present.

MIN 2193 MEMORIAL HALL

Cllr. Tennant-Eyles provided Members with an update on the lottery grant application. He confirmed that the full application would be circulated to steering group members in the next week or so and that any Member wishing to see a copy could contact the Clerk for an electronic version. Work was continuing and an extension of the grant deadline to 9th May had now been obtained.

MIN 2194 ALLOTMENTS

Cllr. Wilding reported that the meeting to allocate the plots had gone well and that tenancy agreements had now been issued. The majority of the works had now been completed and only the installation of a water supply remained.

The Allotment Association had organised an opening ceremony on 25th March at 6pm.

The Clerk reported that one person had withdrawn their application and that a refund of the fee paid was being processed (see under Finance).

MIN 2195 CORRESPONDENCE

(1) **Police Consultation on Employment Targets/Publication of Statement of Accounts** – Cllr. Kendall took this document for information.

MIN 2196 INFORMATION ITEMS

The items for information were noted.

MIN 2197 URGENT INFORMATION

(1) **Social Services** – Cllr. Green reported that he was aware that some action had now been taken following the Council's letter.

(2) **East Radnor and the Borders Health Focus Group** – Cllr. Price stated he was unable to attend the meeting the following evening. He had concerns about the level of ambulance cover in the area and had reported these to the Community Health Council. He asked that the Clerk write a letter from the Town Council endorsing these concerns. Members agreed that the Clerk do so. Cllr. Wilding agreed to attend the Focus Group Meeting instead of Cllr. Price on this occasion.

(3) **After School Club** – Cllr. Ms. Simpson asked if anyone had information on possible grants available to set up an after school group. Cllr. Ms. Baynham suggested the WCVA and the Clerk agreed to forward some further information on possible grant sources.

(4) **Mayor's Tea** – Cllr. Wilding asked Members to put a provisional date of 9th May in their diaries.

There being no further business to discuss, the meeting closed at 9.05 pm.