

**Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL**

**MINUTES OF THE MEETING HELD ON 16TH SEPTEMBER 2009 AT THE SHIRE HALL,
BROAD STREET, PRESTEIGNE**

Present: Cllrs. J. Wilding (Mayor), , Ms. B. Baynham, Ms. N. Humphreys, J. Kendall, C. Kirkby, H Owens, B. Price, P. Robinson, J. Simpson, P. Spawton, Ms. A. Wake.

Apologies: N. Green, J. Tennant-Eyles (Deputy Mayor)

In Attendance: Mrs T. Price, Town Clerk

Declarations of Interest. Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal

Cllr. Ms. B. Baynham - East Radnorshire Day Care Centre (Finance, Donation)

Personal and Prejudicial None

MIN 2108 FINANCE

(1) Donations:

The following donations were approved:

East Radnorshire Day Centre	£2000.00 (precepted)
Presteigne Memorial Hall Grant for 2009/10	£1500.00 (precepted)
Wales Air Ambulance	£100 (precepted)

Shelter Cymru – A letter had been received requesting a donation from Shelter Cymru. Members agreed not to send a donation on this occasion.

The letters of thanks received from Time and Place, Presteigne Primary School and Presteigne Festival were noted.

Annual Accounts had been received from Presteigne Festival and the East Radnorshire Day Centre.

(2) Payments: The following payments were approved:

Mayglothing Waste Ltd (emptying of septic tank/jetting of drains)	£161.75 (£155 plus VAT)
Second Homes (repair to toilet outer door)	£19.00
Clearview Cleaning Services (HFD) Ltd (cleaning services Wilson Terrace Toilets – July/Aug) (£641.88 plus VAT)	£738.16

Petty Cash	£50.00
T.A. Price Salary for 2 nd Quarter plus additional hours for work on Hall Project	£2003.90
HM Revenue and Customs (Tax and NI due on above)	£833.00
A.G. Hopkins (Meadow Inspections)	£27.00 MEADOW ACCOUNT
Mark Price Hedge trimming	£80.50 MEADOW ACCOUNT (£70.00 plus VAT)
Zurich Insurance PLC Insurance Payment 2009/10	£1150.02
Viking Direct (Ink cartridges, toilet rolls for Wilson Terrace toilets etc.) (£171.30 plus VAT)	£192.42
A.G. Hopkins Work on Ligne Garden	£52.00 MEADOW ACCOUNT

(3) **Sheep Music** – It was agreed that the precepted amount of £1000 for Sheep Music not be paid this year but instead transferred direct into the Meadow Account in lieu of the usual tentage payment from the organisation. An account had been received from KFS for an item collected by Sheep Music and the Clerk agreed to forward this on to Sheep Music for payment.

(4) **Receipts –**

Precept second instalment	£10526.62
VAT refund for 2008/09	£886.10
Memorial Hall Management Committee (contribution towards additional hours for Clerk)	£510.69

(5) **Financial Update** – The following balances were noted.

Current Account -	£20,532.03
Meadow Account -	£2000.44
Money Manager -	£16,471.92

(6) **Bank Transfer** – The Clerk was authorised to transfer the precepted amount of £1500 for Wents Meadow into the Meadow account.

(7) **Review of Requirements for Published Accounts (Donation/Grant requests)**

After some discussion it was agreed that accounts be requested annually from those organisations in receipt of more than £250 from the Council each year. Inclusion in the following year's precept would be assessed on these accounts. The Clerk suggested that accounts be requested in the late Autumn of each year to allow time for consideration before any precept discussions took place. It was agreed that it would be necessary for a special meeting to be held for Members to review those accounts received. It was confirmed that formal audited accounts would not be required but the annual accounts as they would be presented to the organisations AGM.

MIN 2109 APPROVAL OF MINUTES

The Minutes of 15th July were approved with two amendments. Minute 2096 should read Cllr. Robinson not Cllr. Spawton and Minute 2103, paragraph 3 should read 'all pieces of equipment except *one, the small balance beam*, were due to be removed'. The Mayor then duly signed the Minutes.

MIN 2110 MATTERS ARISING

- (1) Presteigne Festival** – Cllr. Kirkby drew Members' attention to the excellent reviews received by the Festival in several national newspapers.
- (2) Tidy Towns** – Cllr. Kirkby apologised that as yet he had not been able to obtain quotations for the proposed path.
- (3) Land for Sale** – Cllr. Wilding reported that the piece of land that had been considered for allotments had recently been sold for £33,000.
- (4) Town Website** – Cllr. Spawton reported that he had now passed information to Cllr. Tennant-Eyles on St. Andrews Church, Norton.
- (5) Affordable Housing** – Cllr. Tennant-Eyles had submitted a written report to notify Members that investigations had now been completed and that a full report was expected from the Housing Association shortly. Cllr. Wilding asked Members to note that a letter on the subject had been received that evening and it was agreed that this would be considered alongside the report at the October Meeting.
- (6) Mr. C. Evans** – Members formally noted the sad death of Mr. Evans. The Mayor had attended the funeral on behalf of the Town Council.
- (7) Shoppers Car Park, Presteigne** – Cllr. Kirkby reported that this work had still not been done and the Clerk agreed to contact Powys County Council to press for this to happen soon.
- (8) Land for Sale adjacent to the Warden** – Cllr. Kirkby informed Members that he had copies of the deeds for the ground if anyone wished to see them.
- (9) Cwm Harry Project** – Members were pleased to hear that the project was now confirmed and that the first meeting would be held soon to discuss matters.
- (10) Footpath Matters** – The Clerk agreed to contact Carlton Parry at Powys County Council about the outstanding issues, in particular the matter of the additional footpath length at Rockbridge. If possible she agreed to try to arrange a meeting between all the parties concerned to finally settle the matter.
- (11) Wall at Castle Dyche** – It was noted that the developer now had funds to complete the work promised.
- (12) Litter Bins, Wents Meadow** – The Clerk wasn't aware that the bins had been put in place and agreed to follow this up.
- (13) Memorial Hall** – The Clerk reported that negotiations for the transfer of the two pieces of land adjacent to the Hall site were proceeding. These sites were currently in the ownership of Powys County Council.
- (14) Problems outside the Assembly Rooms** – Cllr. Ms. Waite confirmed that the police had been in touch with her and had spoken to the young people causing the problem. As a result matters had improved.

MIN 2111 PLANNING

(1) The following applications were considered –

P2009 0919 Full: Change of Use from A1 (bakery) to A2 (solicitors office). Signage to existing shop window. Provision of demountable internal partition with alterations to electric and plumbing installation at **14 High Street, Presteigne.**

P2009 0920 Listed Building Consent: Signage to existing shop front window and provision of demountable internal partition (in relation to change of use from A1 (bakery) to A2 (solicitors office) at **14 High Street, Presteigne.**

No objections were raised to the above two applications.

(2) The list of recent planning decisions was noted.

(3) **Community Benefits from Wind Energy Developments** – The Clerk was asked to submit the following comments –

The Town Council was pleased to see the apportionment of benefits has been amended to 70/30 from 60/40

The amount per megawatt should be £5000 not £2000, both as an initial payment and for the annual payments

Concern that there appeared to be no provision to protect or even attempt to protect those residents that might be affected by developments just over the border - such as the proposed Reeves Hill turbine site, sited in Herefordshire but directly affecting Powys residents.

When the original consultation was circulated the Town Council asked that provision be made within the policy to include other forms of renewable energy. If this is not to be included Members would appreciate an explanation detailing why this is not possible.

(4) **Visit to Land Energy at Bridgend** – Cllr. Kirkby reported on the visit to the site to Bridgend which was attended by himself, Cllr. Tennant-Eyles and Richard Pitts (on behalf of Transition Towns). He stated that the firm had been very positive and were keen to provide community benefit for the town.

MIN 2112 HIGHWAYS HOUSING & ENVIRONMENT

(1) **Allotments** – It was agreed that due to the confidential nature of matters to be discussed that this item be moved to the end of the Agenda and discussed in closed session.

(2) **Land for Sale, Adjacent to Warden** – As item 1.

(3) **Transition Presteigne** – The next meeting is to be on 17th September.

(4) **Local Health Board Consultation on Modernisation of Older People's Mental Health Services** - Cllrs Ms Baynham agreed to look at this consultation and make any comment necessary.

(5) **Access to Health Services, Hereford Hospital** – Cllr. Ms Baynham had been contacted by a representative of the Health Board. She had been assured that there was no problem with Powys residents accessing services at Hereford Hospital.

(6) **High Street Parking Restrictions** – Cllr. Ms. Simpson explained the reasons behind the Chamber of Trade's approach to the request for an extension of the waiting time in High Street. Members were happy that the Clerk write a letter supporting an extension of the waiting time to one hour from the present twenty minutes.

(7) Safe Routes to School – A site meeting had been held soon after the last meeting and a number of possibilities had been discussed in more detail. The draft proposals were expected later this year at which point another meeting would probably be necessary. Cllr. Wilding pointed out that the money for this initiative was technically provided for 'cycle' not 'safe' routes.

(8) Future Recycling and Refuse Collection Service – The details supplied by Powys County Council were noted although these would not apply to Presteigne initially due to the commencement of the Cwm Harry project next year.

(9) Flooding, Kings Court – Cllr. Ms. Baynham informed the Clerk that this had still not been done and asked that Mr. Lloyd be contacted to ask for action to be taken.

(10) Overgrown Trees, Castle Road – Cllr. Ms. Simpson asked that Powys County Council be asked to do this urgently as it had been first reported some time ago.

(11) Planting of Roundabouts – Cllr. Kirkby asked that Powys County Council be thanked for the excellent display on one of the roundabouts. He pointed out that the other, near Countrywide, had not been planted and asked that the Clerk make enquiries about the lack of planting on this one.

(12) Grills, High Street – This was reported as a continuing problem and it was heard that they needed to be heavier and more secure. The Clerk agreed to report this again to Powys County Council.

MIN 2113 NORTON MATTERS

(1) Cllr. Wilding reported that a problem with noise from vehicles crossing a cattle grid adjacent to the village had been corrected.

(2) The recent Norton Show had been very successful and raised just under £2000.

MIN 2114 WENTS MEADOW

(1) Letter from Wildlife Trust (Sheep Music) – A letter had been received expressing concern that a vehicle had left via Trust ground leaving deep ruts. This had been passed on to Sheep Music and the matter had now been resolved.

(2) Alteration to Recycling Hut – It was confirmed that the bins had now been removed and a seat installed instead.

(3) Work at Barn – Cllr. Kirkby reported that he and Cllr. Wilding had spent some time at the Barn earlier that week and tidied up the majority of the items still remaining. He had contacted Sheep Music and asked that the remaining rubbish be removed urgently.

(4) Meeting of Meadow Sub-Committee – It was agreed that this be held in early October and Cllr. Kirkby would make the necessary arrangements.

MIN 2115 MEMORIAL HALL

The Clerk reported that the Big Lottery Application was to be delivered the following week and it was hoped that the application to the CFAP Fund administered by the Welsh Assembly would follow in the next month. A progress meeting with PAVO (who provided the majority of the original grant monies) had been held that day. The PAVO representatives had been very pleased with the work carried out to date.

MIN 2116 PUBLIC CONVENIENCES

Cllr. Tennant-Eyles had left a written report on recent work at the toilets. Mayglothing had recently attended to clear the sewers. The electrician had still not quite finished the work necessary but Cllr. Tennant-Eyles had asked that this be completed straight away and the necessary certification be provided.

MIN 2117 CORRESPONDENCE

- (1) One Voice Wales Training Details** – These details were noted.
- (2) Local Boundary Commission for Wales, Annual Report & Workshops** – Noted.
- (3) Powys Rural Development Plan, Consultation on Business Plan 2** – Cllr. Wilding agreed to take this document and submit comments.
- (4) Powys County Council, Local Environment Initiative, trial areas** – Noted.
- (5) National Assembly for Wales, Consultation on Legislative Competence Order** – Cllr. Kendall took this document and agreed to make comments.
- (6) Adjudication Panel for Wales, Annual Report 2008/9 (Update)** – Cllr. Kendal took this document for information.
- (7) Letter from Norton Resident, Pricing of Presteigne Festival Tickets** – Members had been supplied with a copy of the letter written by the Festival to the resident. They were happy with the response made and had nothing further to add.
- (8) Powys County Council Letter re. Confidentiality and Dispensations** – Noted.

MIN 2118 INFORMATION ONLY/ON THE TABLE

The items for information were noted.

MIN 2119 OTHER MATTERS

East Radnorshire Day Centre Fund Raising Concert – 2nd October

Harvest Festival, Presteigne – 4th October

Vandalism, Petty Crime – It was noted that this seemed to be increasing and the Clerk was asked to speak to the police and ask that they monitor the situation.

MIN 2120 EXCLUSION OF PUBLIC AND PRESS – ALLOTMENTS AND GROUND FOR SALE

Under the Public Bodies (Admission to Meetings) Act 1960 the public and press were excluded at this point of the meeting due to the confidential nature of the following items.

Cllr. Wilding updated Members on the progress of these two matters over the summer break.

Negotiations concerning the site identified as a serious possibility for allotments were still in progress and it was hoped that these would be concluded in the next few weeks. A public meeting had been called by the PNAA for the following Wednesday and Cllr. Tennant-Eyles intended to represent the Council at this meeting.

In relation to the ground for sale adjacent to the Warden, Cllr. Wilding and the Clerk were authorised to reply to Powys County Council as agreed.

It was decided to hold a further meeting on Tuesday 22nd September for Members to receive an update on progress regarding the allotment land.

There being no further business to discuss, the meeting closed at 9.45 pm.