

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 20th JUNE 2007 AT THE SHIRE HALL, BROAD STREET, PRESTEIGNE

Present: Cllrs H Owens (Mayor), Mrs E. Davies, Ms. J. Simpson, Mrs S. Frazer, G. Graham, J. Tennant-Eyles, C Kirkby, F. Evans, J. Wilding.

Apologies: Cllrs, P Gerrard, Mrs P. Fraser-Scott, J. Kendall (Deputy Mayor), Ms. G. Johnstone.

Declarations of Interest. Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Model Code of Conduct Order 2001 issues under Section 51 Local Government Act 2002.

Cllr. Mrs E. Davies Memorial Hall Committee
Cllr. Mrs S. Frazer Presteigne Shirehall Museum Trust
Cllr. Tennant-Eyles Presteigne Festival
Cllr. Kirkby Presteigne Festival

Guest speaker at the Meeting was Sgt. Gareth Wheatman of Dyfed Powys police who updated Members on the current situation regarding policing in the area and also on the crime figures for the year to 31st March 2007. They heard that the figures were some of the best in the area and that the 50 % detection rate was exceptional. Sgt. Wheatman answered questions and was able to inform Members on a number of matters including speeding vehicles in Broadaxe Lane and the recent spate of burglaries in Presteigne. He was thanked by Cllr. H. Owens and agreed to attend again in approximately six months time.

MIN 1791 ABSENCE DUE TO ILLNESS

Cllr. Owens read the letter from Cllr. Mrs Fraser-Scott explaining about her ill health over the past six months and requesting that she be allowed to extend her absence. Members were in full agreement that this should be the case and decided to review the situation in December.

MIN 1792 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Owens signed the declaration of acceptance of office of Mayor which was duly witnessed by the Clerk.

MIN 1793 STANDING ORDERS

Cllr. Kirkby lead the discussion on the two model sets of Standing Orders as provided to all. It was agreed to formally adopt the NALC 2003 version. The Clerk was reminded of the need to supply copies of all Minutes and Agendas the local County Councillor and to ensure that he was aware of all the Meetings should he wish to attend.

MIN 1794 FINANCE

(1) Donations:

The following donations were approved:-

| | |
|--|-----------------------------|
| Presteigne Shirehall Museum Trust | £1500.00 (precepted) |
| Presteigne Festival | £1000.00 (precepted) |

Mid Border Arts**£500 (precepted)**

In addition Members discussed the application from **Powys Welfare Rights Forum** and agreed to donate the sum of **£100** to the organisation for 2007/08.

(2) **Payments:** The following payments were approved:

| | |
|--|----------------|
| Clearview Cleaning Services (Monthly Account) | £356.03 |
| Mayor's Allowance 1 st Payment | £500.00 |
| Audit Risk Investigations Internal Audit 06/07 | £115.50 |
| J. Kendall Reimbursement plants Ligne Garden | £56.89 |
| M. Keen Wents Meadow Centrepiece Town Council Contribution | £250.00 |
| Clun Solutions Annual Service Agreement Laptop | £89.00 |
| SLCC Purchase of Clerks Manual | £40.00 |

(3) **Receipts –**

HM Revenue & Customs Incentive Payment for Filing Employers Return online.
£150.00

(4) **External Audit -**

Members examined the External Audit Annual Return Form for 2006/07 together with supporting documentation and it was agreed to approve section one, Statement of Accounts and section two, the Annual Governance Statement and these sections were duly signed by the Mayor, Cllr. Owens and the Clerk. Section four was already completed and signed by the Internal Auditor, Mr. D. Morris.

(5) **Purchase of Laptop Computer** – Members discussed the purchase of the new laptop for the Clerk and agreed that the Clerk be given authority to purchase the laptop via Clun Solutions, according to their recommendations. It was agreed that a copy of Microsoft Office be purchased also providing this be within the precepted cost of £750 excluding VAT. The installation/set up fee charged by Clun Solutions also to fall within this budget.

MIN 1795 APPROVAL OF MINUTES

The minutes were approved with one amendment. The Members appointed to the Sub-Committee for the Memorial Hall should read Cllrs. Owens, Kirkby, Kendall and Tennant-Eyles. The minutes were then duly signed by the Mayor.

MIN 1796 MATTERS ARISING – To appear under the appropriate heading.

(1) **Town Shoppers Car Park** – Cllr. Kirkby agreed to follow this item up.

(2) **Tour de Presteigne** – Members asked that a letter be sent to the organiser congratulating him on the success of the event despite the appalling weather.

(3) **Rock Bridge Footpath** – A meeting to discuss this had still to be arranged.

(4) **By-Pass Car Park** – Members heard that the ticket machine was now covered and the Clerk explained the contents of an e mail she had received from Mr. Kevin Lloyd of PCC. It was heard that the machine should be removed in the near future.

MIN 1797 PLANNING

1) The following planning applications were considered and discussed:-

PR319803 Deemed PP, Full: Disabled access provision including the installation of two lifts and reconfiguration of entrance to the school – **John Beddoes School, Presteigne**

PR128419 Listed Building Consent: Insertion of new windows, rooflights and doors and other internal and external repairs and alterations in association with conversion to three dwelling units (amendment to previous approval) – **The Coach House, Norton Manor Estate, Norton.**

PR128420 Full, Conversion of disused coach house to 3 dwellings (amendments to planning permission PR1284/18 - **The Coach House, Norton Manor Estate, Norton.**

There were no objections to the above applications, although the Clerk was asked to note that the work at the Coach House appeared to be already complete. The Clerk was asked to record that the Town Council had no wish to speak concerning these applications.

2) The items listed for information were duly noted.

3) Letter from PCC re. Herefordshire Planning Document Consultation – This letter was read to the meeting and duly noted.

MIN 1798 HIGHWAYS HOUSING & ENVIRONMENT

(1) **Presteigne Cemetery** - Nothing further to report at present.

(2) **Hereford Street, Presteigne** – The latest letter from Tony Caine of PCC was read to the meeting and it was agreed that nothing further could be done at the present time.

(3) **Pound Lane, Presteigne** – Cllr. Owens informed Members of the objections raised to the length of the proposed lines by residents in Pound Lane. It was agreed that the Town Council should support the request for a reduction in the length of these lines from 12.5 metres to ten metres. The matter was due to be discussed at the Radnorshire Committee and County Councillor Banks would have the opportunity to request this amendment at this point.

(4) **Road Surface Repairs** – It was heard that the necessary work in Castle Road had now been completed.

(5) **Mid and West Wales Rescue Authority Risk Reduction Plan** – Cllr. Wilding took this document and agreed to report back to the next Meeting.

(6) **Draft Interim Development Control Guidance on Designing Energy Efficient Development** – available on internet www.powys.gov.uk/index.php?id=564&L=O Consultation. It was suggested that details of this document be forwarded to Green Presteigne and the Clerk agreed to do this.

- (7) **10 Castle Road, Presteigne** – Members heard that PCC were continuing to visit and monitor the situation.
- (8) **Bunting, High Street, Presteigne** – Cllr. Tennant-Eyles informed Members of the situation regarding the erection of bunting for the duration of Sheep Music and the Presteigne Festival. He confirmed that a licence was needed and that this had been applied for, with the £50 cost being shared between Sheep Music and the Presteigne Festival. Members were happy to confirm their support for this matter.
- (9) **Grass Cutting of Verges, Presteigne** – Members heard that a resident had raised this issue, feeling that the verges had grown particularly long this time and that this was contributing towards her hay fever. It was felt that this may be due to the good growing period and that the frequency of cuts was unlikely to be increased but the Clerk was asked to write checking on the frequency of cuts around Presteigne.
- (10) **School Closures** – Members discussed the situation generally but asked the Clerk to reply that they had no comment to make at present as their area was not directly affected.
- (11) **Recycling** – Members heard details of the recent correspondence on recycling in the Presteigne area. It was agreed that this be discussed further at the next Meeting.

MIN 1799 NORTON MATTERS

- (1) **Village Benches** – Cllr, Tennant-Eyles reminded members that it had been some time since they had appealed for volunteers to revarnish and repair the benches. He asked that he be given authority to arrange for paid repairs and confirmed a price received from a local man of £80-100 per bench to include repair and varnishing. It was felt that this was reasonable for two of the benches but that the third was probably not worth repairing. Cllr. Tennant-Eyles was given approval to proceed to arrange this work.
- (2) **Notice Board** – Members heard that the door had again come off and it was agreed that the same person as above be employed to repair this at a cost of thirty pounds.

MIN 1800 WENTS MEADOW

(1) **Sheep Music** – Cllr. Graham reported on the cost of hiring lights for the event (£2000) and gave costings for the purchase of a 1000 metre set of lights (£4000). He asked Members to consider waiving the donation related to tent numbers for this year, to allow Sheep Music to purchase a set of lights which would then be available for use in the community. After some discussion Members felt that the lights would be an asset to the community and agreed to forego the donation from Sheep Music for this year but asked that should Sheep Music run in 2008 then the donation be increased by £500 to approximately £1500. If Sheep Music did not run then £500 be returned to the Town Council from the proceeds of selling the lights. This was proposed by Cllr. Tennant-Eyles, seconded by Cllr. Kirkby and agreed by all.

(2) **Other Business** – None discussed.

MIN 1801 MEMORIAL HALL

Cllr. Owens stated he had attended the recent AGM. He agreed to contact Cty Cllr. Banks to ensure his full support so that matters could progress further.

MIN 1802 PUBLIC CONVENIENCES

Members heard that the recent article in the Local Council Review did not apply to Wilson Terrace as the toilets were in an open space/recreation area and open 24 hours a day. Cllr. Tennant-Eyles reported that yet another toilet roll holder had been vandalised. Members confirmed that he should replace it before the School Holidays if possible.

MIN 1803 CORRESPONDENCE

- (1) **Upper Bridge Enterprises** – Website Provision Service. This letter was taken by Cllr. Tennant-Eyles to investigate.
- (2) **East Radnor Forum, 28th June.** - Noted
- (3) **Brian Price, PCC, Grass Cutting** - Noted
- (4) **Headmaster, John Beddoes School** – Speeding cars, Broadaxe Lane – The Clerk was asked to reply informing the headmaster that Sgt. Wheatman had attended the meeting and that steps were being taken to stop this happening.
- (5) **Play Radnor/Ray Powys** – Letter requesting details of play opportunities – Cllr. Mrs Simpson took this to complete
- (6) **PAVO** – Invitation to Powys Millennium Development Goals Group 12 July, 2.30 p.m. – The Clerk was asked to reply that no one would be able to attend but asking for details of the Meeting at a later date.
- (7) **PAVO** – North-South International Community Partnerships Meeting 20th July, 2007. - The Clerk was asked to reply that no one would be able to attend but asking for details of the Meeting at a later date.
- (8) **Letter from prospective resident** – Members noted the Clerk's reply.

MIN 1804 INFORMATION ONLY/ON THE TABLE

Development and Public Rights of Way Information Booklet, PCC
Notice from Welsh Assembly Government – Concessionary Travel
The Clerk Magazine May Issue

These items were noted.

MIN 1805 OTHER MATTERS

None

There being no further business to discuss, the meeting closed at 9.30 pm